

Application for License
Village of Caledonia
250 S. Maple St. SE. Caledonia, MI 49316
(616) 891-9384 www.villageofcaledonia.org
Applications must be received a minimum of 10 days prior to the proposed event.

Business Name: _____

Applicant Name: _____

Applicant Address: _____

Applicant Telephone #: _____

Business Address if different than above: _____

Business Telephone # if different than above: _____

Email: _____

Type of License applying for: Peddler/Food Truck Solicitor or Canvasser
 Transient Merchant Public Show, Circus or Exhibition

Summary of what type of activity will be performed: _____

Description of the product to be sold (i.e., hotdogs, pop, windows, roofing), if any:

Number of Employees involved: _____

Date(s) Applicable _____ Hours of Operation: _____

Documentation Required-

Please place a check next to all items supplied as part of this application:

_____ (1) Picture, sketch or drawing of the food truck, concession stand, concession cart, truckload sale or other temporary outdoor use and a description of the product to be sold (i.e. hotdogs, pop) and hours of operation.

_____ (2) Copies or photographs of State issued identification and business issued identification (if applicable) of all door-to-door peddlers. Along with copies of vehicle registration of vehicles used during this activity.

_____ (3) Verification of health department approval for sale of food products;

_____ (4) proof of permission from landowner, which is evidenced by a lease, "License Permit" or "Letter of Understanding" and signed by all parties;

_____ (5) Map of proposed locations for placement of temporary outdoor uses;

_____ (6) Picture, sketch, or drawing with dimensions of sign(s) proposed for temporary outdoor use.

1. If this application is for a public show, circus or exhibition license, also supply the following:

a) Description of the type of show or exhibit: _____

b) Description of sanitary facilities: _____

c) Written consent of property owner if property not owned by applicant: _____

****Peddlers shall display the provided numbered certificate near the customer window.***

****If requested by any citizen, a solicitor or canvasser shall exhibit any solicitor's or canvasser's license issued to them. ****

Acknowledgement-

I, the undersigned, do hereby acknowledge and verify the aforementioned information as true to the best of my knowledge. Also, I understand that the Village of Caledonia may either deny my request for lack of information or that the parcel is currently in violation of the Village of Caledonia Zoning Ordinance or any other Village of Caledonia ordinance, law, rule or regulation. Furthermore, I understand that this permit may be revoked should the property owner or I fail to comply with the Village of Caledonia Zoning Ordinance, or any other Village of Caledonia ordinance, law, rules or regulations.

Applicant Signature: _____

Printed Name: _____ Date: _____

Village of Caledonia

By _____ Date: _____

Village Clerk

Revised 7-26-22

Section 9.4. Peddlers.

(1) Definition. The word "peddler" as used in this section shall mean any person, whether a resident of the Village or not, traveling either by foot or vehicle from place to place, carrying goods, wares or merchandise, and offering the same for sale, or making sales and delivering articles to purchasers, or offering to provide services, either immediately or in the future. The term "peddler" shall include "hawker" and "huckster."

(2) License. It shall be unlawful for any peddler to engage in the business or activity of peddling within the Village without first obtaining a license for such purpose.

(3) Application and Fee. Application for a peddler's license shall be made to the Village Clerk, and such application shall state thereon the description and number of vehicles, if any, intended to be operated, the kind and quantity of merchandise to be peddled, and the permanent address of the peddler.

(4) Exemptions. All other provisions in this section notwithstanding, it shall be lawful for any person to sell or offer for sale the produce or agricultural products which such person has grown and harvested, and it shall also be lawful for the students of any school system located within the Village to sell or offer for sale merchandise, or to provide services, as a part of a school-sanctioned effort to obtain funds for school activities or purposes, without the necessity of obtaining a peddler's license.

(5) Exhibition of License. If requested by any citizen, a peddler shall exhibit any peddler's license issued to him.

(6) Invitation to Premises. It shall be unlawful for any peddler to enter a private residence, or any other premises, for the purpose of engaging in peddling without first having been requested or invited to do so by the owner or occupant thereof.

Section 9.5. Solicitors and Canvassers.

(1) Definition. The term "solicitor" and "canvasser", as used in this section, shall mean any person, whether a resident of the Village or not, traveling either by foot or vehicle from place to place, who takes or attempts to take, orders for the sale of goods, wares or merchandise for future delivery, or for services to be furnished or performed in the future. Such definition shall include any person who uses or occupies any building, structure or other place in the Village for any of such purposes.

(2) License. It shall be unlawful for any solicitor or canvasser to engage in such business within the Village without first obtaining a license for such purpose.

(3) Application and Fee. Application for a solicitor's or canvasser's license shall be made to the Village Clerk, and such application shall state thereon the description and number of vehicles, if any, intended to be operated, the kind and quantity of merchandise to be sold or delivered, and the permanent address of the solicitor or canvasser. Any applicant for such license shall pay the fee therefore as prescribed by resolution of the Village Council.

(4) Exemptions. All other provisions in this section notwithstanding, it shall be lawful for any person to sell or offer for sale the produce or agricultural products which such person has grown and harvested, and it shall also be lawful for the students of any school system located within the Village to sell or offer for sale merchandise, or to provide services, as a part of a school-sanctioned effort to obtain funds for school activities or purposes, without the necessity of obtaining a license for such purpose.

(5) Exhibition of License. If requested by any citizen, a solicitor or canvasser shall exhibit any solicitor's or canvasser's license issued to him.

(6) Invitation to Premises. It shall be unlawful for any solicitor or canvasser to enter a private residence, or any other premises, for the purpose of engaging in soliciting or canvassing without first having been requested or invited to do so by the owner or occupant thereof.

Section 9.6. Transient Merchants.

(1) Definition. The term "transient merchant", as used in this section, shall mean any person, whether a resident of the Village or not, who engages in the temporary business of the retail sale and delivery of goods, wares or merchandise within the Village, and who, for the purpose of conducting such business, uses or occupies any lot, premises, building, room or structure, provided however that such definition shall not include merchants having regularly established places of business within the Village, or to persons making sales at any annual fair, street fair, festival or annual celebration or observance.

(2) License. It shall be unlawful for any transient merchant to engage in such business within the Village without first obtaining a license for such purpose.

(3) Application and Fee. Application for a transient merchant's license shall be made to the Village Clerk, and such application shall state thereon the address of the place at which the business is to be conducted, the kind and quantity of merchandise to be sold or delivered, and the permanent address of the transient merchant. Any applicant for such license shall pay the fee therefore as prescribed by resolution of the Village Council.

(4) Exhibition of License. If requested by any citizen, a transient merchant shall exhibit any transient merchant's license issued to him.

Section 9.7. Public Show, Circus or Exhibition.

(1) License. No person shall conduct, maintain or operate any carnival, public show, circus or exhibition to which admission is obtained upon the payment of money and which has no permanent location in the Village, without first obtaining a license as provided in this section.

(2) Exemption. Any provisions of this section shall not apply to any exhibitions or performances by the pupils of any school or to any entertainment for the benefit of any school, church, fraternal organization, or for any benevolent or charitable object, and no provision herein shall be construed to require any school, church or those giving or responsible for any entertainment for any benevolent, fraternal or charitable object to obtain a license hereunder.

(3) Application. An application for such license shall be made to the Village Clerk and shall specify the location of the proposed activity, the number of employees, a description of the sanitary facilities on the property, a description of the type of show or exhibit, and shall include the written consent of the owner of the property, if the property is not owned by the applicant. Upon making application, the applicant shall pay the fee prescribed by the Village Council.

(4) Granting of License. The Village Clerk shall not grant such license except after certification by the Village Marshal, Fire Chief and Health Officer that all requirements prescribed by this Code have been complied with and that the public peace, health and safety are adequately protected. For such purpose, the Marshal, Fire Chief and Health Officer shall make such inspection of the proposed equipment or displays and the property to be used as may be sufficient to verify compliance with the terms of this Code and the protection of the public peace, health and safety. Such license shall not be granted unless the proposed public show, circus or exhibition will fully comply with all county ordinances or regulations and all provisions of State law.

(5) Bond. Before granted a license, the applicant shall file with the Village Clerk a bond, running to the benefit of the Village, in an amount not less than \$10,000.00, which bond shall become available for the payment of any damage to public or private property and for the payment of any personal injuries resulting from the conducting, maintenance or operation of the licensed activity. Such bond shall be further conditioned upon the compliance by the applicant of all provisions of the license.

(6) Conditions of License. In addition to any other requirement set forth herein, the applicant shall furnish evidence of his intention and ability to comply with the following conditions: The operator and sponsor of the exhibition shall each be fully responsible for maintaining order, for keeping the site clean and free of trash, papers and other debris. Trash containers in adequate numbers shall be placed in convenient locations for the use of the public. No ride shall be placed in operation for public use until the same has been approved for such purpose by the appropriate county or State Agency. Adequate safeguards shall be placed in order to protect both operators and the general public from inadvertently coming into contact with moving parts, belts, motor gears, electrical switches and other possible hazards.

(7) Insurance. No license for the conducting of any show, circus or exhibition shall be issued until the applicant therefore has placed on file with the Village Clerk a certificate or certificates of insurance, indicating that there is in effect, and will remain in effect for the duration of the event, public liability insurance covering any damages arising out of the use and operation of any and all devices and facilities operated in connection with such carnival or exhibition. Such insurance shall be in the minimum amount of \$100,000.00 coverage for each person and \$300,000.00 coverage for each accident.

(8) Supervision. For the purpose of preserving and maintaining order, a sufficient number of Sheriff's Department officers or other police personnel shall be admitted to any such show, circus or exhibition free of charge.