

VILLAGE OF CALEDONIA

County of Kent, Michigan

Village Council Meeting - Minutes

August 11, 2025, 7:00 p.m.

250 S. Maple St. SE, Caledonia, MI

- 1. Call to Order – 7 p.m.**
- 2. Pledge of Allegiance**
- 3. Roll Call:** Erskine, Miller, Lindsey, Soest, Daley, Out with Notice – Niles & Schuler
- 4. Brief public comment on agenda items (2 minutes)**
 - a. Mr. Kusmierz
- 5. Communications**
 - a. Letter from Department of Licensing and Regulatory Affairs
 - b. 2025 July BOR Change Summary
- 6. Inquiry of Conflict of Interest**
- 7. Approval of consent and regular agenda***
- 8. Consent Agenda. (*One Motion Accepts All*)**
 - a. Approval of Regular Meeting Minutes for July 14, 2025 Council Meeting
 - b. Treasurer report
 - c. Payment of bills

Motion by Miller, 2nd by Soest – Vote: All Ayes
- 9. Reports from Council, Staff and Consultants**
 - a. Engineers & Consultants – *Fleis & Vanden Brink, Infrastructure Alternative*
 - Category B completed & final payment, Kinsey St sink hole issues fixed, Kinsey St phase II is in progress, DNR passport grant still waiting on selections
 - b. Liaisons – *School Board, Township*
 - School: Elected new board member, AP scores and the number of kids them have gone up
 - Township: approved the design & contract for the Patterson & 76th pathway
 - c. Other Committees
 - Enhancement: 110 cars on Wednesday, 23 vendors, and was very busy. On Thursday we had tractors in various sizes and colors, Fire Dept was there both nights with their sprayer
 - d. DPW Foreman Report
 - Been busy, new street signs being installed, tree company came out and looked at tress on Main St; they are doing fine
 - e. Manager Report
 - Meet on future funding possibilities, start on more sidewalk work soon, KCRC continues to work on Lake Street
- 10. Discussion Item(s)**
- 11. Closed Session – 7:22 p.m.**
 - a. To discuss MDOT counter offer to purchase a portion of 8701 Cherry Valley Road in closed session pursuant to section 8(h) of the Open Meetings Act to consider material which is exempt from disclosure under Section 13(1)(g) of Michigan’s Freedom of Information Act
Motion for closed session by Lindsey, 2nd by Miller - Roll Call: Erskine, yes; Miller, yes; Lindsey, yes; Soest, yes; Daley, yes; Absent: Schuler & Niles
- 12. Return to Open Session – 7:57 p.m.**
 - a. **Motion to table the MDOT offer by Lindsey, 2nd by Miller, have more questions that need clarification - Vote: All Ayes**

13. Unfinished Business

- a. Employee Handbook
Motion to Table for review by next meeting by Miller, 2nd by Soest – Vote: All Ayes
- b. Crime Bond on the insurance policy for the Clerk & Village President
Motion to approve additional positions on policy by Miller, 2nd by Daley – Vote: All Ayes
- c. Short Term/Long Term disability
Motion to table by Soest, 2nd by Miller – Vote: All Ayes

14. New Business

- a. Budget Amendments for end of Fiscal Year 2024-2025
Motion by Miller, 2nd by Soest – Vote: All Ayes
- b. Purchase Request: Self-Watering Hanging Baskets for Downtown (qty 16)
Motion by Miller to purchase from EarthPlanter, 2nd by Daley – Vote: All Ayes
- c. Purchase Request: Trash Can Replacement
Motion by Miller to purchase from Global Industrial, 2nd by Soest – Vote: All Ayes
- d. Purchase Request: Salt Barn, storage for road salt
Motion by Miller to purchase from SE Agricultural, 2nd by Daley – Vote: All Ayes
- e. Village Manager to sign the final contract for Category B project
Motion by Soest, 2nd by Miller – Vote: All Ayes
- f. Village Manager to sign the contract between Village of Caledonia and New Venture Design Studio
Motion by Miller to Table the signing of the contract, no 2nd, motion denied
Motion by Miller to allow Village Manager to sign the contract between New Venture Design Studio with changes made by our attorney, 2nd by Soest – Vote: All Ayes
- g. Village Manager to sign MML renewal request for October 2025-September 2026, cost of \$1033.00
Motion by Miller, 2nd by Soest – Vote: All Ayes
- h. Establish a Village Branding Committee
Members: Daley, Miller, Soest as trustees on the committee, village manager, public can come to meetings
Motion by Miller, 2nd by Daley – Vote: All Ayes

15. Extended Public Comment (3 minutes)

- a. Comments from: Ms. Wynsma, Ms. Leech, Mr. Kusmierz, Mr. Baird, Ms. Peters, Ms. Joseph, Ms. Baird

16. Manager Comments - None

17. Village Council Comments and Announcements

- a. Erskine – Budget questions regarding Salt Barn and Downtown streetscaping, question on LARA letter, asked for update on the property maintenance code
- b. Miller – none
- c. Daley – really enjoyed last week's events, look forward to next event
- d. Soest – enjoyed the events last week, people asked where they could park for the event, and no one wants to walk, we really need a place for handicapped parking for events
- e. Lindsey – thank you everyone for being here, thank you to everyone for helping plan and volunteer for the event, special shout out to Sarah Buer

18. Adjournment – approximately 8:55 p.m.

- a. **Motion by Miller, 2nd by Daley – Vote: All Ayes**

*Any council member shall have the right to add items to the regular agenda.