

VILLAGE OF CALEDONIA

County of Kent, Michigan

AGENDA

Village Council Meeting

October 13, 2025, 7:00 p.m.

250 S. Maple St. SE, Caledonia, MI

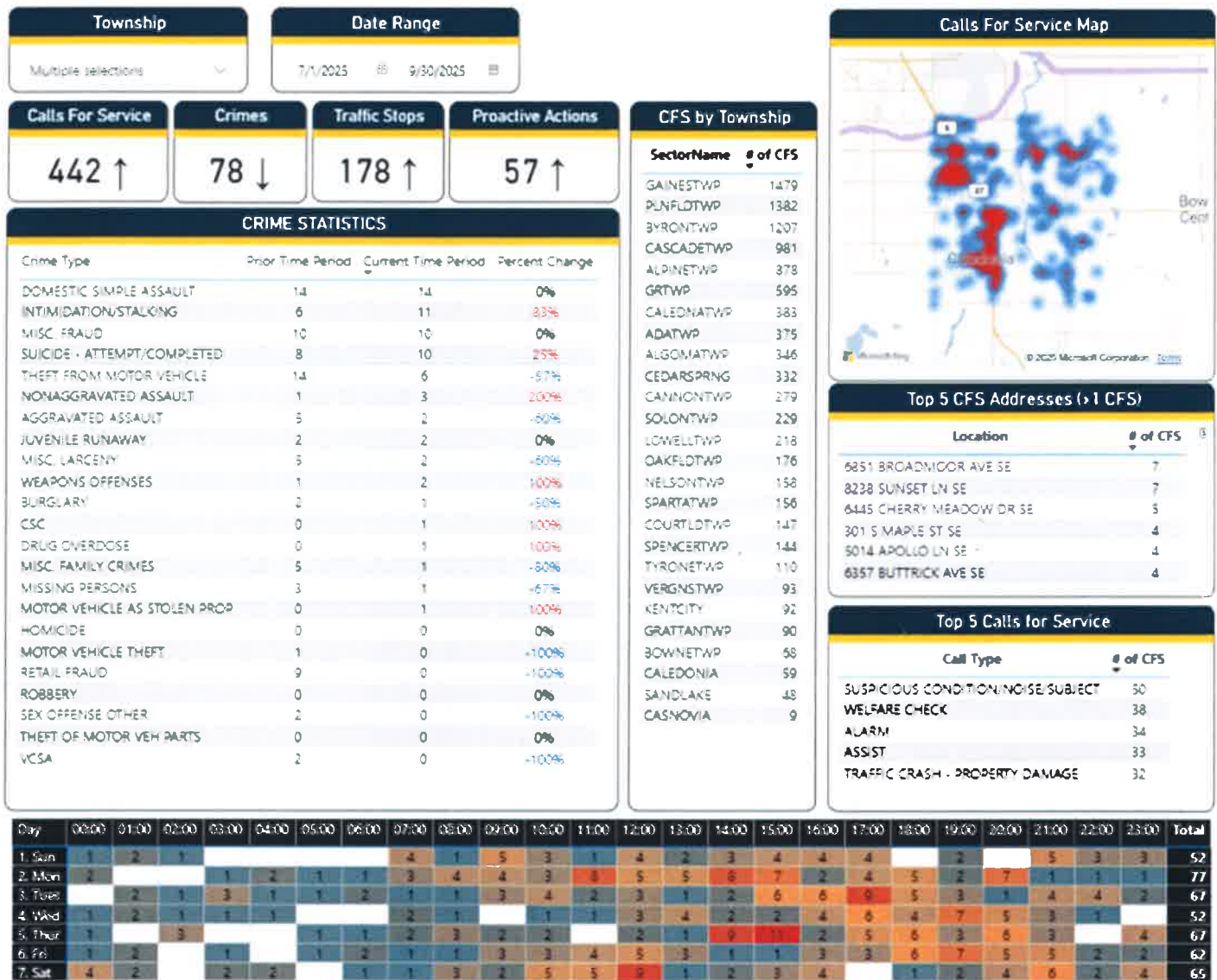
- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Brief public comment on agenda items (2 minutes)**
- 5. Communications**
 - a. Sheriff's Office Quarter 3 Report
- 6. Inquiry of Conflict of Interest**
- 7. Approval of consent and regular agenda***
- 8. Consent Agenda. (*One Motion Accepts All*)**
 - a. Approval of Regular Meeting Minutes for September 8, 2025 Meeting
 - b. Treasurer report
 - c. Payment of bills
- 9. Reports from Council, Staff and Consultants**
 - a. Engineers & Consultants
 - b. Liaisons – *School Board, Township*
 - c. Committees – *Tree, Sidewalk, Finance, Events, Branding*
 - d. DPW Foreman Report
 - e. Manager Report
- 10. Discussion Item(s)**
- 11. Unfinished Business**
 - a. Short term / Long term Disability
- 12. New Business**
 - a. Purchase Request: Tree Plantings
 - b. Municipal Employees' Retirement System of Michigan (MERS)
 - c. Renewal of Health Insurance Plan
 - d. Renewal of Life Insurance Plan
- 13. Extended Public Comment (3 minutes)**
- 14. Manager Comments**
- 15. Village Council Comments and Announcements**
- 16. Adjournment**

*Any council member shall have the right to add items to the regular agenda.



Caledonia Twp/ Village 3rd Quarter Stats

Michelle LaJoye-Young
SHERIFF



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VILLAGE OF CALEDONIA

County of Kent, Michigan

MINUTES

Village Council Meeting

September 8, 2025, 7:00 p.m.

250 S. Maple St. SE, Caledonia, MI

1. **Call to Order** – 7:01 p.m.
2. **Pledge of Allegiance**
3. **Roll Call:** Niles, Daley, Soest, Lindsey, Miller, Schuler, Erskine
4. **Brief public comment on agenda items (2 minutes)**
5. **Communications** - None
6. **Inquiry of Conflict of Interest** - None
7. **Approval of consent and regular agenda***
8. **Consent Agenda.** (*One Motion Accepts All*)
 - a. Approval of Regular Meeting Minutes for August 11, 2025 Council Meeting
 - b. Approval of Special Meeting Minutes for August 27, 2025 Council Meeting
 - c. Treasurer report
 - d. Payment of bills

Motion by Schuler to approve with added agenda items, 2nd by Miller
Vote: All Ayes
9. **Reports from Council, Staff and Consultants**
 - a. Engineers & Consultants – *Fleis & Vanden Brink, Infrastructure Alternatives*
 - Parks & Rec plan, still waiting on township; Kinsey St II has passed some environmental clearances construction set to begin in 2027, DNR passport grant still waiting to hear back, KCRC road projects are a good thing to get done before winter
 - b. Liaisons – *School Board, Township*
 - School Board meeting: 8/18 meeting was full and had to create space for overflow, as of Thursday 9/4 there is a tentative teacher contract, gave a bond update, Superintendent mid-year review was done
 - Township meeting: a local resident spoke on grass clippings being dumped on Emmons trail, who is responsible for picking up the area, Employee health benefits were discussed
 - c. Other Committees
 - Sidewalk Committee: Quote for trimming/cutting tripping hazards came in at \$9,500.00 which is below the fiscal year budgeted amount. Starting in Glen Valley and then parts of Emmons.
 - Tree Committee: added a few more trees to remove and trim since the quotes were sent in
 - Branding Committee: will meet Wednesday 9/10 at 5:30
 - d. DPW Foreman Report
 - Glen Valley tree trimming is in process, planted mums in downtown landscape areas, baskets are coming down this week
 - e. Manager Report
 - We made the EGLE permit deadline, Joel (a contractor for the drain repairs) said that they are going to be doing erosion repair on the areas that they are clearing, CFE driveway project will start in spring 2026
10. **Discussion Item(s)** - None
11. **Unfinished Business**
 - a. MDOT Purchase

Motion by Miller, 2nd by Schuler to approve Resolution R12-25, the purchase contract with MDOT for a portion of M-37 and easement to expand the road
Vote: All Ayes

- b. Employee Handbook
Motion by Miller to approve the employee handbook, 2nd by Schuler
Vote: All Ayes
- c. Short term / Long term Disability
Motion to table by Miller, 2nd by Niles
Vote: All Ayes

12. New Business

- a. Purchase Request: Tree Removal/Pruning
Add 2 tree removals on Vine and Main and 2 tree branches on Emmons to the list for removal
Motion by Erskine to approve Wise Owl to spend up to \$12,500 for the cost of the tree trimming and cuttings, 2nd by Niles
Vote: All Ayes
- b. Purchase Request: Road Work by Kent County Road Commission
Motion by Schuler to approve KCRC to complete the road work on Dobber Wenger and Kaechele with project costs not to exceed \$39,000; 2nd by Miller
Vote: All Ayes
- c. Ordinance to Amend the Zoning Ordinance of the Village of Caledonia, Short Term Rentals
Motion by Miller to approve the addition of the Short-Term Rental ordinance code, 2nd by Schuler
Vote: Erskine, Yes; Schuler, Yes; Miller, Yes; Lindsey, Yes; Soest, Yes; Daley, Yes
Niles, No
Ordinance 25-10 passed
- d. Ordinance to Amend Section 8.3 of the Village code
Motion by Miller to approve the amended changes to Section 8.3 of Village code regarding Noxious Growth and Grass Maintenance, 2nd by Soest
Vote: All Ayes
Ordinance 25-11 passed
- e. Garage Door quote / repair
Motion by Miller to approve repairs done by Zylstra in the amount of \$2,405, 2nd by Niles
Vote: All Ayes

13. Extended Public Comment (3 minutes)

- a. Comments by: Michael Sheer and Spike Baird

14. Manager Comments

- a. Appreciate everyone's work on the ordinances and getting stuff done

15. Village Council Comments and Announcements

- a. Erskine – none
- b. Schuler – thank you everyone for coming and participating
- c. Miller – thank you for coming
- d. Niles – thank you for coming, congrats to Caledonia Football
- e. Daley – none
- f. Soest – when we have events, we have to send people to park farther away but no one wants to walk, this trailhead would be an ideal place for handicap parking
- g. Lindsey – all we've done is applied for a grant, thank you all for coming, and for your hard work and dedication to the village

16. Adjournment – 8:36 p.m.

Motion by Miller, 2nd by Niles

Vote: All Ayes

*Any council member shall have the right to add items to the regular agenda.

VILLAGE OF CALEDONIA

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Cash Bal Council 2

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September 25-26

Fund	Account	Account Descr	Acct	25-26 YTD Bal
101 GENERAL FUND				
101	G 101-0010	G 101-0010 CASH-CHECKING	0010	\$744,816.03
101	G 101-0040	G 101-0040 PETTY CASH	0040	\$50.00
101	G 101-0058	G 101-0058 MICLASS SAVINGS	0058	\$1,852,890.50
101	G 101-0061	G 101-0061 LMCU-MM 4091 x07 (101)	0061	\$303,819.07
101 GENERAL FUND				\$2,901,575.60
202 MAJOR STREET FUND				
202	G 202-0010	G 202-0010 CASH-CHECKING	0010	\$48,207.67
202	G 202-0058	G 202-0058 MICLASS SAVINGS	0058	\$293,098.45
202	G 202-0062	G 202-0062 LMCU-MM 4091 x07 (202)	0062	\$162,878.39
202 MAJOR STREET FUND				\$504,184.51
203 LOCAL STREET FUND				
203	G 203-0010	G 203-0010 CASH-CHECKING	0010	\$201,276.35
203	G 203-0058	G 203-0058 MICLASS SAVINGS	0058	\$135,944.75
203 LOCAL STREET FUND				\$337,221.10
				\$3,742,981.21

([Acct]<"0080") and [Current Balance]

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VILLAGE OF CALEDONIA

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Payments

Current Period: October 25-26

Payments Batch AP OCT 2025		\$57,800.65			
Refer	2662	AMERICAN LEGION			
Cash Payment	E 101-272-7270	SUPPLIES	Flags - Village		\$60.00
Invoice 0014					
Transaction Date	9/18/2025	UB General Fund	0010	Total	\$60.00
Refer	2663	AMAZON CAPITAL SERVICES			
Cash Payment	E 101-272-7270	SUPPLIES	Office Supplies		\$23.25
Invoice 1RYT476MR7T1					
Cash Payment	E 101-751-7270	SUPPLIES	Harvest Fest supplies		\$92.59
Invoice 1RYT476MR7T1					
Cash Payment	E 101-751-7270	SUPPLIES	Pop up Shade for events		\$139.99
Invoice 1J7Y9XRC9GJH					
Cash Payment	E 101-272-7270	SUPPLIES	Extra table for council chambers		\$79.98
Invoice 1DNLCJC6C9GV					
Cash Payment	E 101-450-7270	SUPPLIES	Carabiners for the Hanging Planters		\$39.98
Invoice 1166C3KKP6RK					
Cash Payment	E 101-441-7300	CLOTHING ALLOWANC	B. Coles - jacket		\$104.99
Invoice 1W49XDGG3HVC					
Cash Payment	E 101-751-7270	SUPPLIES	Harvest Festival toys		\$41.98
Invoice 19RTL9GMR4HD					
Cash Payment	E 101-751-7270	SUPPLIES	Harvest Festival toys		\$31.99
Invoice 1364KLLW4PM1					
Cash Payment	E 101-441-7270	SUPPLIES	PW - soap, reusable water bottle		\$43.35
Invoice 1X9WJHX146L7					
Cash Payment	E 101-751-7270	SUPPLIES	Lights for Deer Sleigh		\$99.95
Invoice 1X7VTVGR9K3Y					
Cash Payment	E 101-450-7270	SUPPLIES	Christmas Tree lights		\$299.99
Invoice 1X7VTVGR9K3Y					
Transaction Date	9/18/2025	UB General Fund	0010	Total	\$998.04
Refer	2664	APWA			
Cash Payment	E 101-441-8600	TRAVEL & TRAINING	APWA Membership Renewal - 11/1/2025-10/31/2026		\$459.00
Invoice 894885					
Transaction Date	9/18/2025	UB General Fund	0010	Total	\$459.00
Refer	2665	AUTOZONE			
Cash Payment	E 101-441-9300	REPAIR & MAINT SUPP			\$16.98
Invoice 6116195597 9/11/2025					
Transaction Date	9/18/2025	UB General Fund	0010	Total	\$16.98
Refer	2666	ARROWASTE INC			
Cash Payment	E 101-441-8010	PROFESSIONAL SERVI	Waste Disposal-Quarterly DPW 75% - 2yd Weekly Pickup - In Advance		\$247.80
Invoice OCT2025					
Cash Payment	E 101-265-8010	PROFESSIONAL SERVI	Waste Disposal-Quarterly Office 25% - 2 Yard - Weekly Pick Up - In Advance		\$82.60
Invoice OCT2025					
Transaction Date	9/18/2025	UB General Fund	0010	Total	\$330.40
Refer	2667	B & B TRUCK EQUIPMENT, INC.			

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Payments

Current Period: October 25-26

Cash Payment	E 101-441-9330	VENDOR REPAIRS	2025 Dump body repairs, insurance claim for damages	\$13,050.00
Invoice	31051	9/25/2025		
Transaction Date	9/18/2025	UB General Fund	0010	Total \$13,050.00
Refer	2668	BLACK GOLD TRANSPORT INC		
Cash Payment	E 202-451-9300	REPAIR & MAINT SUPP	Patches on Kinsey (1) and S. Lake (2)	\$5,670.00
Invoice	INV-006804			
Cash Payment	E 203-451-9300	REPAIR & MAINT SUPP	Patches on South Stree (2)	\$3,780.00
Invoice	INV-006804			
Transaction Date	9/18/2025	UB General Fund	0010	Total \$9,450.00
Refer	2670	CALEDONIA ACE HARDWARE		
Cash Payment	E 101-441-7270	SUPPLIES	Hose fittings to repair	\$28.97
Invoice	SEPT2025			
Cash Payment	E 101-441-7270	SUPPLIES	MissDig paint	\$19.98
Invoice	SEPT2025			
Cash Payment	E 101-441-7271	TOOL& SM EQUIP PUR	Heavy Duty bench vise	\$149.99
Invoice	SEPT2025			
Cash Payment	E 101-441-9300	REPAIR & MAINT SUPP	Edger blade	\$8.59
Invoice	SEPT2025			
Cash Payment	E 101-441-9320	VEHICLE MAINT SUPPL	Veh. Repair - bolts	\$2.87
Invoice	SEPT2025			
Cash Payment	E 101-751-7270	SUPPLIES	play sand for holding down tent	\$4.99
Invoice	SEPT2025			
Cash Payment	E 101-441-7270	SUPPLIES	Aug invoices	\$45.98
Invoice	SEPT2025			
Transaction Date	9/18/2025	UB General Fund	0010	Total \$261.37
Refer	2671	CALEDONIA RENT-ALL		
Cash Payment	E 101-441-7271	TOOL& SM EQUIP PUR	Chainsaw chain, 14"	\$19.50
Invoice	OCT2025			
Transaction Date	9/18/2025	UB General Fund	0010	Total \$19.50
Refer	2672	CALEDONIA TOWNSHIP		
Cash Payment	E 101-450-8010	PROFESSIONAL SERVI	Streetscape Water-108 E Main in Arears	\$42.23
Invoice	OCT2025			
Cash Payment	E 101-441-8010	PROFESSIONAL SERVI	Sewer 230 Maple 29-410-012 in Arears	\$94.00
Invoice	OCT2025			
Cash Payment	E 101-265-8010	PROFESSIONAL SERVI	Sewer 250 Maple 29-410-011 in Arears	\$107.88
Invoice	OCT2025			
Transaction Date	9/18/2025	UB General Fund	0010	Total \$244.11
Refer	2674	CONSUMERS ENERGY		
Cash Payment	E 101-265-9210	DPW ELECTRICAL EXP	#9933-CherryValley Garage	\$29.07
Invoice				
Cash Payment	E 101-265-9210	DPW ELECTRICAL EXP	#4108-DPW Garage	\$244.11
Invoice				
Cash Payment	E 101-265-9210	DPW ELECTRICAL EXP	#6140-230 Maple 3Phase	\$29.07
Invoice				
Cash Payment	E 101-265-9200	ELECTRIC EXPENSES	#7796-250 Maple	\$579.37
Invoice				

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Payments

Current Period: October 25-26

Cash Payment	E 101-448-9220	STREET LIGHTS	#9206-Downtown St Lights		\$106.16
Invoice					
Cash Payment	E 101-448-9220	STREET LIGHTS	#6871-Street Lights		\$632.87
Invoice					
Cash Payment	E 101-448-9220	STREET LIGHTS	#0382-LED Street Lights		\$1,070.47
Invoice					
Transaction Date	9/18/2025	UB General Fund	0010	Total	\$2,691.12
Refer	2675	DELTA DENTAL & VISION			
Cash Payment	E 101-441-7180	EMPLOYEE INS BENEFIT	Kantner - Dental		\$59.81
Invoice	1948757				
Cash Payment	E 101-441-7180	EMPLOYEE INS BENEFIT	Kantner - Vision		\$11.65
Invoice	1948757				
Cash Payment	E 101-172-7180	EMPLOYEE INS BENEFIT	Bennett - Dental		\$59.81
Invoice	1948757				
Cash Payment	E 101-172-7180	EMPLOYEE INS BENEFIT	Bennett - Vision		\$11.65
Invoice	1948757				
Transaction Date	9/18/2025	UB General Fund	0010	Total	\$142.92
Refer	2676	FLOYD K CALLENDER			
Cash Payment	E 101-444-8010	PROFESSIONAL SERVICE	concrete slab tear out and repour - 5ftx6ft, D&W trail		\$800.00
Invoice	001				
Transaction Date	9/18/2025	UB General Fund	0010	Total	\$800.00
Refer	2677	FIRE PROS INC.			
Cash Payment	E 101-265-8020	DPW BLDG PROF SRV	DPW-Extinguisher/ Emergency & Exit Lights Inspection & Repairs		\$302.95
Invoice	INV-0364377				
Transaction Date	9/18/2025	UB General Fund	0010	Total	\$302.95
Refer	2678	FLEIS & VANDENBRINK			
Cash Payment	E 101-447-8010	PROFESSIONAL SERVICE	General Eng Svcs		\$1,820.00
Invoice	75240				
Cash Payment	E 202-451-8030	ENGINEERING FEES	Mjr St - Kinsey St Phase II		\$3,975.00
Invoice	75242				
Transaction Date	9/18/2025	UB General Fund	0010	Total	\$5,795.00
Refer	2679	FOX CALEDONIA LLC			
Cash Payment	E 101-441-9320	VEHICLE MAINT SUPPL	Oil Change - 2014 Chevy 3500		\$82.73
Invoice		9/3/2025			
Transaction Date	9/18/2025	UB General Fund	0010	Total	\$82.73
Refer	2680	GRAND VALLEY METRO COUNCIL			
Cash Payment	E 101-101-9550	MBRSHIP & DUES	GVMC Annual Dues, 10/1/25-9/30/26		\$438.00
Invoice	4899				
Cash Payment	E 101-101-9550	MBRSHIP & DUES	Transportation Dues - 10/1/25-9/30/26		\$391.00
Invoice	4899				
Transaction Date	9/18/2025	UB General Fund	0010	Total	\$829.00
Refer	2681	HEALTH EQUITY			
Cash Payment	E 101-172-7181	HSA PAYMENT	Bennett - Monthly HSA Funding		\$712.50
Invoice	OCT2025				

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Payments

Current Period: October 25-26

Cash Payment	E 101-441-7181	HSA PAYMENT	Kantner - Monthly HSA Funding		\$712.50
Invoice OCT2025					
Transaction Date	9/18/2025	UB General Fund	0010	Total	\$1,425.00
Refer	2682	LAWN-SCAPE CONTRACTORS			
Cash Payment	E 101-265-8010	PROFESSIONAL SERVI	Irrigation shut off for winter		\$140.00
Invoice 3594					
Transaction Date	9/18/2025	UB General Fund	0010	Total	\$140.00
Refer	2684	MED-1 BRETON			
Cash Payment	E 101-272-8010	PROFESSIONAL SERVI	Pre Employment Physical - B. Coles		\$130.00
Invoice 1471190-2623					
Transaction Date	9/18/2025	UB General Fund	0010	Total	\$130.00
Refer	2685	MIKA MEYERS PLC			
Cash Payment	E 101-266-8010	PROFESSIONAL SERVI	General Legal - General, Planning Com, MDOT & EEOC, FOIA		\$9,150.00
Invoice 717360					
Transaction Date	9/18/2025	UB General Fund	0010	Total	\$9,150.00
Refer	2687	MOP TILL YOU DROP CLEANING L			
Cash Payment	E 101-265-8010	PROFESSIONAL SERVI	250 S Maple - Offices Biweekly, Common Area Weekly		\$465.00
Invoice OCT2025					
Cash Payment	E 101-265-8020	DPW BLDG PROF SRV	230 S Maple - Biweekly		\$150.00
Invoice OCT2025					
Transaction Date	9/18/2025	UB General Fund	0010	Total	\$615.00
Refer	2688	NAPA			
Cash Payment	E 101-441-9300	REPAIR & MAINT SUPP	Wood Chipper - Voltage Regulator		\$93.30
Invoice 201728					
Transaction Date	9/18/2025	UB General Fund	0010	Total	\$93.30
Refer	2691	ONE AMERICA - AMERICAN UNITE			
Cash Payment	E 101-172-7170	LIFE INSURANCE	B. Bennett - Life Ins		\$191.91
Invoice					
Cash Payment	E 101-441-7170	LIFE INSURANCE	J. Brisco - Life Ins		\$28.67
Invoice					
Cash Payment	E 101-441-7170	LIFE INSURANCE	J. Kantner - Life Ins		\$36.02
Invoice					
Transaction Date	9/18/2025	UB General Fund	0010	Total	\$256.60
Refer	2692	OREILLY AUTO PARTS			
Cash Payment	E 101-441-7750	OLD - DPW SUPPLIES	Safety glasses		\$10.44
Invoice					
Cash Payment	E 101-441-7271	TOOL& SM EQUIP PUR	Chipper - antifreeze		\$15.99
Invoice					
Cash Payment	E 101-441-7271	TOOL& SM EQUIP PUR	Chipper - battery box		\$19.99
Invoice					
Cash Payment	E 101-441-7271	TOOL& SM EQUIP PUR	Chipper - terminal		\$36.98
Invoice					
Cash Payment	E 101-441-7271	TOOL& SM EQUIP PUR	Returned item - credit towards monthly invoices		-\$52.02
Invoice					

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Payments

Current Period: October 25-26

Transaction Date	9/18/2025	UB General Fund	0010	Total	\$31.38
Refer	2693	PITNEY BOWES INC.- LEASING			
Cash Payment	E 101-272-8510	MAIL/POSTAGE	Quarterly Postage Meter Rental - Contract 7/30/21-7/29/26		\$143.91
Invoice	3321290132				
Transaction Date	9/18/2025	UB General Fund	0010	Total	\$143.91
Refer	2694	PREIN & NEWHOF			
Cash Payment	E 101-265-8010	PROFESSIONAL SERVI	Drinking Fountain Testing - 250 Maple		\$70.00
Invoice	126336				
Transaction Date	9/18/2025	UB General Fund	0010	Total	\$70.00
Refer	2695	PRIORITY HEALTH			
Cash Payment	E 101-441-7180	EMPLOYEE INS BENEFI	Health Insurance - Kantner		\$613.24
Invoice	252590000104				
Cash Payment	G 101-2317	HEALTH INS DIFFERENTIAL	Health Ins Differential - Kantner		\$153.30
Invoice	252590000104				
Cash Payment	E 101-172-7180	EMPLOYEE INS BENEFI	Health Insurance - Bennett		\$360.26
Invoice	252590000104				
Cash Payment	G 101-2317	HEALTH INS DIFFERENTIAL	Health Ins Differential - Bennett		\$1,441.05
Invoice	252590000104				
Transaction Date	9/18/2025	UB General Fund	0010	Total	\$2,567.85
Refer	2696	SAFEGUARD BUSINESS SYSTEMS			
Cash Payment	E 101-272-7270	SUPPLIES	Payroll & Account Payable checks		\$645.44
Invoice	9008859106				
Transaction Date	9/18/2025	UB General Fund	0010	Total	\$645.44
Refer	2697	SPECTRUM / CHARTER BUSINESS			
Cash Payment	E 101-228-8520	INTERNET SERVICES	005600101 Internet 250 Maple		\$160.00
Invoice	100125				
Transaction Date	9/18/2025	UB General Fund	0010	Total	\$160.00
Refer	2698	STAPLES			
Cash Payment	E 101-272-7270	SUPPLIES	Office Copy paper		\$75.98
Invoice	6042229437				
Cash Payment	E 101-441-7270	SUPPLIES	DPW - Printer Ink		\$126.49
Invoice	6042229437				
Transaction Date	9/18/2025	UB General Fund	0010	Total	\$202.47
Refer	2700	SUPERFLEET MASTERCARD PRO			
Cash Payment	E 101-441-7590	GAS & OIL	DPW - Gas / Oil		\$540.39
Invoice	SEPT2025				
Cash Payment	E 202-451-7580	DIESEL & DEF	Diesel (33%) - Summer		\$24.84
Invoice	SEPT2025				
Cash Payment	E 203-451-7580	DIESEL & DEF	Diesel (67%) - Summer		\$50.42
Invoice	SEPT2025				
Transaction Date	9/18/2025	UB General Fund	0010	Total	\$615.65
Refer	2704	UNIFIRST CORPORATION			
Cash Payment	E 101-265-8010	PROFESSIONAL SERVI	250 Maple - Bldg Mats		\$38.95
Invoice	1641111307				

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VILLAGE OF CALEDONIA

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Payments

Current Period: October 25-26

Cash Payment	E 101-265-8020	DPW BLDG PROF SRV	230 Maple - DPW Mats	\$15.90
Invoice	1641111307			
Cash Payment	E 101-265-8010	PROFESSIONAL SERVI	250 Maple - Bldg Mats	\$38.95
Invoice	1641109725			
Cash Payment	E 101-265-8020	DPW BLDG PROF SRV	230 Maple - DPW Mats	\$15.90
Invoice	1641109725			
Cash Payment	E 101-441-7270	SUPPLIES	Trash bags	\$76.40
Invoice	1641109725			
Cash Payment	E 101-441-7270	SUPPLIES	Nitrile Gloves	\$25.96
Invoice	1641109725			
Cash Payment	E 101-265-7280	DPW BLDG SUPPLY	250 Maple - Bldg Mats	\$38.95
Invoice	1641112971			
Cash Payment	E 101-265-8020	DPW BLDG PROF SRV	230 Maple - DPW Mats	\$15.90
Invoice	1641112971			
Transaction Date	9/18/2025	UB General Fund	0010	Total \$266.91
Refer	2705	UNITED BANK - VISA		
Cash Payment	E 101-450-7270	SUPPLIES	Downtown Mums - landscaping	\$50.00
Invoice				
Cash Payment	E 101-441-7271	TOOL& SM EQUIP PUR	Pole Saw with extension	\$208.95
Invoice				
Cash Payment	E 101-441-9320	VEHICLE MAINT SUPPL	Kubota tires	\$539.62
Invoice				
Cash Payment	E 101-441-7271	TOOL& SM EQUIP PUR	Woodchipper spring replacements	\$73.60
Invoice				
Cash Payment	E 101-228-8260	OLD COMPUTER & TEC	Pixelvine - Website Maintenance - Monthly	\$85.00
Invoice				
Cash Payment	E 101-228-8520	INTERNET SERVICES	Intermedia - Phone & Fax	\$148.14
Invoice				
Cash Payment	E 101-441-9300	REPAIR & MAINT SUPP	Big Red tires and install, Wonderland	\$1,343.04
Invoice				
Transaction Date	9/18/2025	UB General Fund	0010	Total \$2,448.35
Refer	2706	VALLEY TRUCK PARTS INC		
Cash Payment	E 101-441-9330	VENDOR REPAIRS	98 Int'l repairs for trans. Leaking, dipstick tube replaced	\$2,049.11
Invoice	20-11769			
Transaction Date	9/18/2025	UB General Fund	0010	Total \$2,049.11
Refer	2707	VC3 - I.T. RIGHT		
Cash Payment	E 101-228-8010	PROFESSIONAL SERVI	Microsoft 365 Exchange - Monthly - 5 Emails	\$118.14
Invoice	VC3-220564			
Transaction Date	9/18/2025	UB General Fund	0010	Total \$118.14
Refer	2708	VERIZON		
Cash Payment	E 101-441-8550	COMMUNICATION	DPW Cell Phone - monthly	\$38.84
Invoice	6123329602			
Transaction Date	9/18/2025	UB General Fund	0010	Total \$38.84
Refer	2709	VIEW NEWSPAPER GROUP		
Cash Payment	E 101-701-9000	PUBLISHING & PRINTIN	Short Term & Prop Maint Ordinance updates	\$540.00
Invoice	388589			

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VILLAGE OF CALEDONIA

10/09/25 10:02 AM

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Payments

Current Period: October 25-26

Transaction Date	9/18/2025	UB General Fund	0010	Total	\$540.00
Refer	2710 WILLIAMS & WORKS				
Cash Payment	E 101-701-8010 PROFESSIONAL SERVI	Planner Fees			\$559.58
Invoice	101123				
Transaction Date	9/18/2025	UB General Fund	0010	Total	\$559.58

Fund Summary

	0010 UB General Fund	
101 GENERAL FUND	\$44,300.39	
202 MAJOR STREET FUND	\$9,669.84	
203 LOCAL STREET FUND	\$3,830.42	
	\$57,800.65	

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$57,800.65
Total	\$57,800.65

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Village of Caledonia
Status Report
On
Engineering Activities
October 6, 2025

1. Kinsey Street Phase II– Maple Street to 100th Street
 - Design and environmental clearances are in progress.
 - Project is funded for MDOT fiscal year 2027.
2. DNR Passport Grant:
 - Received preliminary scoring and submitted supplemental information to garner additional points in our scoring.
 - Notification of award will be in December 2025.
3. MS4 Permit
 - LGROW has submitted your MS4 permit. It could take a year until it is approved.
 - LGROW is working on creating storm water best practices manual for the Village.
 - LGROW anticipates to have representatives at your January Council meeting to discuss additional questions.

Permit Listing - Active and Inactive

From: 09/01/25

To: 09/30/25

UnitID: CC

Type B

Use	Issue Date	Permit Number	Permit Address	Const Cost	Permit Cost	Active	Owner	Permit Description
R	9/16/2025	CC25019B	404 Emmons	\$21,500.00	\$176.00	☒	North Coast Solar	Roof Mounted Solar for Residence
R	9/16/2025	CC25018B	404 Emmons	\$21,500.00	\$176.00	☒	North Coast Solar	Roof Mounted Solar Array on existing Accessory Building
C	9/29/2025	CC25020B	9347 Cherry Valley Ave	\$800.00	\$50.00	☒	Maximize Signs	Non-illuminated wall sign-COMMERCIAL
Summary for 'Type' = B (3 detail records)				\$43,800.00	\$402.00			
Sum								

Type E

Use	Issue Date	Permit Number	Permit Address	Const Cost	Permit Cost	Active	Owner	Permit Description
R	9/10/2025	CC25017E	6695 Hayfield Rd SE	\$0.00	\$84.00	☒	Dwayne Abbott	Alteration, Circuits
R	9/16/2025	CC25019E	404 Emmons	\$0.00	\$166.00	☒	Larry Covrett	Roof Mounted Solar for Residence
R	9/16/2025	CC25018E	404 Emmons	\$0.00	\$184.00	☒	Larry Covrett	Roof Mount Solar for Garage
Summary for 'Type' = E (3 detail records)				\$0.00	\$434.00			
Sum								

Type P

Use	Issue Date	Permit Number	Permit Address	Const Cost	Permit Cost	Active	Owner	Permit Description
R	9/4/2025	CC25011P	303 Oak st	\$0.00	\$85.00	☒	Ava Smith	Sewer lateral
R	9/17/2025	CC25012P	9013 Lenter	\$0.00	\$85.00	☒	Rolf Busch	Fixtures
Summary for 'Type' = P (2 detail records)				\$0.00	\$170.00			
Sum								
Grand Total				\$43,800.00	\$1,006.00			

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Inspections Performed

From: 09/01/25 To: 09/30/25

Type B

Inspection Date	Permit Number	Permit Address	Ins Type	Pass	Comments
9/23/2025	CC25016B	216 W. Main St SE	FL	☒	
9/25/2025	CC25008B	8933 Lenter Dr	FL	☒	

Summary for 'Type' = B (2 detail records)

Type E

Inspection Date	Permit Number	Permit Address	Ins Type	Pass	Comments
9/2/2025	CC24018E	9957 Cherry Valley Ave Se	FL	☒	
9/23/2025	CC25009E	8933 Lenter	FL	☒	

Summary for 'Type' = E (2 detail records)

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PURCHASE REQUEST

Date: October 6, 2025

Subject: Tree Plantings

Meeting Date: October 13, 2025

RECOMMENDATION:

Approval for the purchase of replacement trees for the public Right-Of-Way locations where trees were previously removed.

DISCUSSION:

These tree plantings maintain the aesthetic and environment value of the Village's streetscape. Replacement trees are proposed for the following addresses:

- 208 W Main St
- 515 E Main St
- 333 Emmons
- 312 E Main St

BUDGET IMPACT:

Costs will be funded by the Tree Program Fund – Professional Services (101-443-8010).

Quotes for Purchase

Vendor	Products / Services	Price
Harder & Warner Boutique Gardens	Purchase 4 trees, prices for trees varying between \$250-\$300	\$ 1,200 for trees \$650 for install Total Price \$ 1,850
Summit Landscape	No bid returned	\$0.00
Twin Lake Nursery	No bid returned	\$0.00

**HARDER & WARNER
BOUTIQUE GARDENS**

Special Order

6464 BROADMOOR AVE SE
CALEDONIA, MI 49316
(616) 698-6910
www.harderandwarner.com

Receipt Number: Work Order 127339

Date: 10/06/2025

Salesperson: 1 KATIE

Clerk: KATIE

VILLAGE OF CALEDONIA
250 S. MAPLE ST
CALEDONIA MI 49316

(616) 891-9384

(616) 891-9384

LOFCAL@VILLAGEOFCALEDONIA.ORG

Description	Qty.	Price	Total
KWANZAN CHERRY	2	225.00	450.00
IVORY SILK LILAC	1	250.00	250.00
EASTERN REDBUD	1	300.00	300.00
COMPLETE INSTALLATION FOR 4 TREES	1	650.00	650.00
10/06/2025	1.00		

Sub Total	\$1,650.00
SALES TAX 6%	\$0.00
Total	\$1,650.00
Paid	\$0.00
Balance	\$1,650.00

Special Order Picked up on: _____

Customer Signature:



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Plan Costs

The MERS Defined Contribution Plan and 457 Program are offered at **no cost to employers**, while participants pay low costs under a straightforward fee structure.

Pooling Reduces Expenses

By pooling assets for investment purposes, MERS creates tremendous buying power and can negotiate rates that individual groups would not be able to achieve. This means that the same low-cost funds are available to all participants at the same rate, regardless of plan size.

The following table shows all the costs that could be incurred by participants:

MERS Service Category	Cost to Participant
Employer Administrative Costs	
One-time plan set up cost	\$0
Annual/ongoing plan cost	\$0
Annual fee per participant	\$0
Asset-based fee on plan assets	0%
Plan document set-up fee	\$0
Plan document review/change fee	\$0
Participant Administrative Costs	
Annual per account fee – 401(a) and 457(b)	\$0
Front-end load (sales charge)	0%
Back-end load (sales charge)	0%
Annual asset-based administrative fees	0%
Fund Details	
Weighted average plan cost (basis points)*	0.40%
Basis point fee – range*	0.34% - 0.70%
Fiduciary consulting fee	0%
Benefit Events	
Unforeseeable Emergency (qualification)	\$0
Unforeseeable Emergency (processing)	\$0
QDRO (qualification)	\$0
QDRO (processing)	\$0
Terminations (processing)	\$0
Loan Set-Up (if allowed by plan)	\$150/loan
Loan administration	\$0
Participant Education	
On-site education meetings	\$0
Group education seminars (off-site)	\$0
Educational outreach (direct mail, e-mail, etc.)	\$0
Retirement readiness / Online investment guidance	\$0
Miscellaneous Expenses	
Self-directed brokerage account (if participant uses)	0.23% annualized administrative fee
Terminated participants with account balance <\$1,000	\$15/yr

*As of 12/31/2023. The MERS weighted average fund cost is determined by the percentage of assets participants invest in each fund offered on the MERS Defined Contribution Plan and MERS 457 Program Investment Menu.

Who is MERS?

MERS is an Independent Retirement Services Company, Not a Part of State Government.

The Municipal Employees' Retirement System (MERS) is an organization that administers retirement plans for Michigan's local units of government on a not-for-profit basis. We offer comprehensive services, keep costs low, and put our members interests first – making us the plan fiduciary.



140,000+ participants

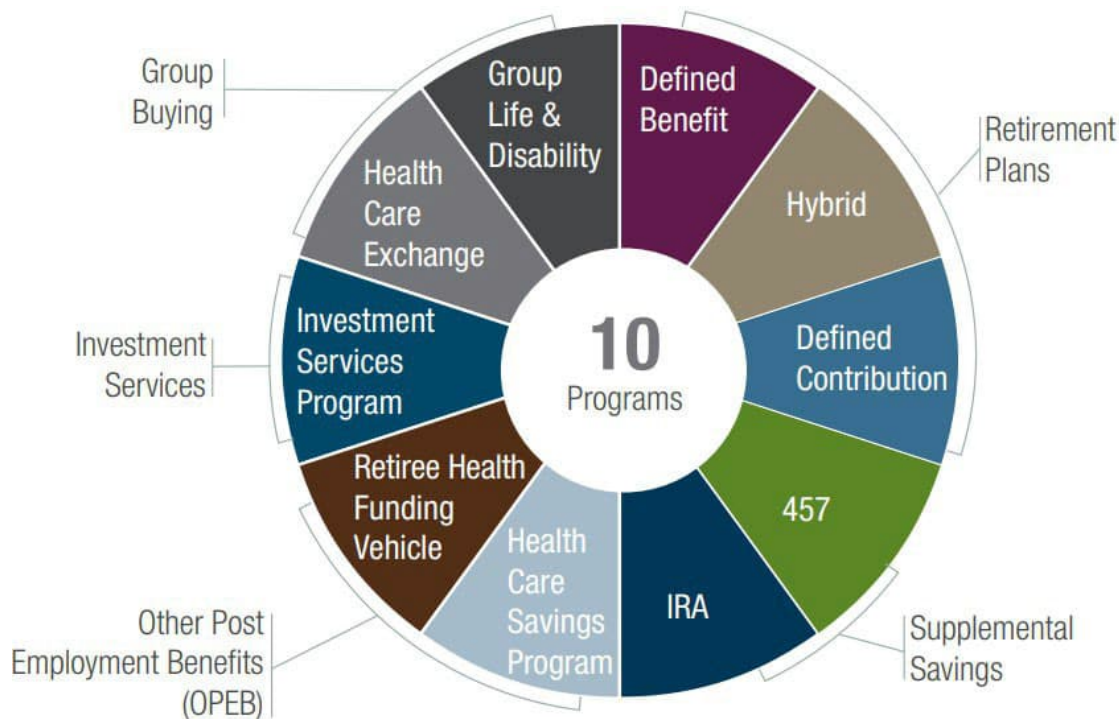
Our mission is to support a secure retirement for those who serve Michigan communities. We proudly serve more than 1,000 municipalities representing over 140,000 participants, including firefighters, nurses, the people who plow our roads, and keep our communities safe.



\$15 Billion in total assets

Our Company Is Driven by Our Members' Needs and Feedback

At MERS, we offer a broad range of customizable plans to fit our members' unique budgets, needs and goals. We listen to our members to develop new, updated products and online tools that help our members administer their programs.



A Commitment to Transparency, Accountability and Results

MERS is governed by an independent, elected board that operates without compensation. The MERS Retirement Board serves as the fiduciary of the funds and has oversight responsibilities for the System, in accordance with the state and federal laws that govern municipal retirement and Other Post Employment Benefit (OPEB) programs. MERS is not subject to the Employee Retirement Income Security Act of 1974 (ERISA), yet follows many Department of Labor (DOL) best practices and ERISA guidelines as it relates to compliance and plan administration.



MERS Retirement Board

is responsible for administration of the system with fiduciary responsibility for the investment of assets and oversight.

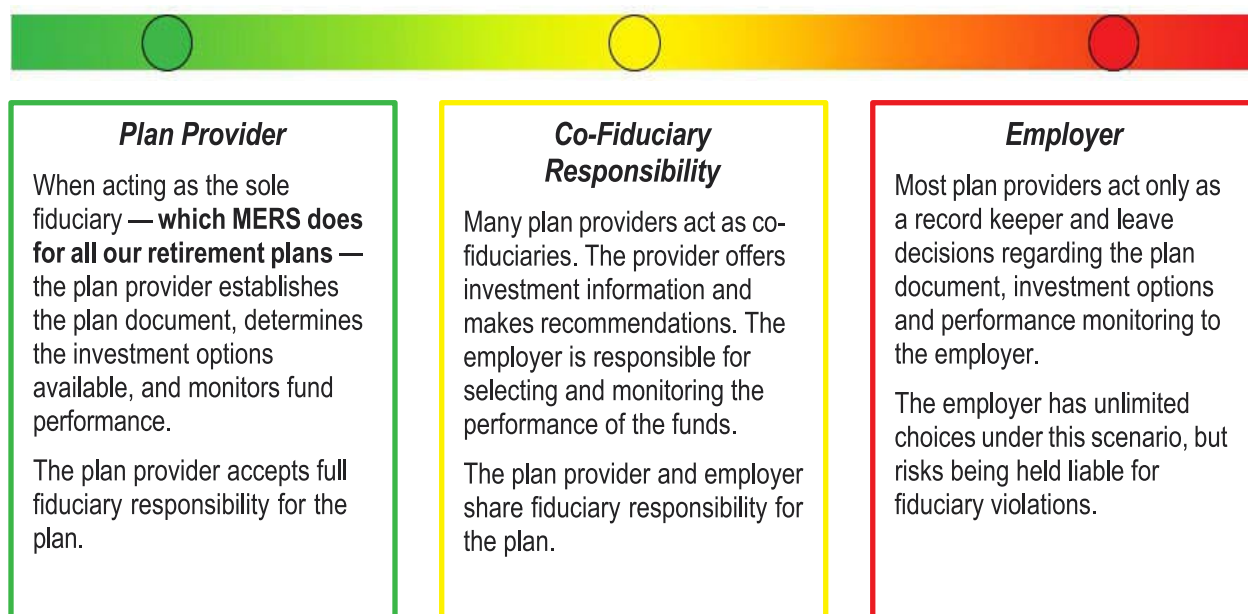
MERS is the Sole Fiduciary for Your Plan

As the sole fiduciary for all our retirement plans, your employees' interests are our number one priority. Employers can enjoy the peace of mind that comes with knowing that the MERS Retirement Board takes on the fiduciary responsibility and legal liability for:

- Selecting and monitoring investment options used by participants
- Employing in-house legal staff to monitor state and federal laws, and ensuring our programs are in compliance
- Actively maintaining our tax-exempt status with the IRS

Degrees of Fiduciary Responsibility

When it comes to the fiduciary responsibility for your retirement plan, not all plan providers assume the role of sole fiduciary.



MERS Defined Contribution Plan and 457 Program

Plan Administration

MERS is more than just another third-party service provider. MERS provides full plan administration for each of our retirement products, including investment management, due diligence, fiduciary responsibility, 1099 processing and more.

Our in-house legal staff actively monitors the qualified tax status for our retirement plans, as well as state and federal laws, ensuring that our plans are in compliance. In addition, we employ an independent internal auditor who reports only to the MERS Retirement Board.

MERS Defined Contribution Plan

The MERS Defined Contribution Plan is a qualified retirement plan under Section 401(a) of the Internal Revenue Code (also known as a governmental money purchase plan). The plan provides each participant with an account to which contributions are made and assets are invested. When an employee retires, their benefit is based on the total amount of money in the account. As a qualified plan, participants are not taxed on employer contributions or earnings until assets are withdrawn.

The IRS sets an [annual contribution limit](#) on the total of both employer and employee contributions allowed in any one year. *Per IRS rules, once an employee has elected a contribution level, that contribution level cannot be changed.*

MERS 457 Program

The MERS 457 Program is a 457(b) supplemental savings program for public sector employees designed to help them save for the future above and beyond other retirement plans from their employers. The program offers each employee a self-directed investment account into which a portion of their salary is voluntarily deposited. Employers can choose to allow employees to make pre-tax contributions and/or Roth contributions. The employee decides the level of contributions and how to invest the assets to meet their goals and personal risk tolerance. When an employee leaves employment, any voluntary employee contributions into the 457(b) account will be available to the employee immediately upon terminating (separating) employment. [Annual contribution limits](#) can be found at www.mersofmich.com.

Combining Plans to Incentivize Employee Savings

By using the MERS Defined Contribution Plan and 457 Program in tandem, employers can incentivize employee saving through matching contributions while providing employees the added flexibility to adjust their contribution rate at any time.

When making matching contributions, the employer's pre-tax contributions are deposited into the 401(a) portion of an employee's account, while the employee's voluntary pre-tax and/or Roth contributions are deposited into the 457(b) portion of their account. Employers retain the option to apply a vesting schedule to the employer match, which is deposited into the 401(a) portion of the plan.

Participants can track both account balances through a single, consolidated Quarterly Account Statement detailing contributions, investments and growth for all their participant directed accounts, including the MERS Health Care Savings Program and IRA, as applicable.

Vesting

MERS-to-MERS Time

This is a unique provision to MERS Retirement Plans that would allow a municipality to attract experienced and qualified employees who have separated from another MERS employer. Through MERS-to-MERS time, an employee hired at a municipality and who qualifies to participate in the Defined Contribution Plan would accrue service time for meeting vesting and early retirement provisions in a former MERS employer's Defined Benefit Plan.

The MERS Investment Menu

Investment Menu Designed for Successful Outcomes

The MERS Retirement Board and Office of Investments select and monitor the investment menu options. They actively review the fund lineup, investment managers, and index funds available and make changes as needed based on strict criteria.

Our deliberately streamlined investment menu allows participants to make decisions easily and build a fully diversified investment portfolio based on risk tolerance and asset class to reach their retirement income goals.



“Do it for me”

Fully diversified, professionally managed target-date funds that automatically adjust over time.

The MERS LifePath target date funds provide participants with a simple, effective, all-in-one investment choice. The default investment fund for the MERS Defined Contribution Plan and 457 Program, these target date funds provide diversification across asset types and styles, an asset class mix that adjusts over time, volatility management, research driven active management, and disciplined rebalancing.

The glide path below shows how the mix of stocks and bonds gradually changes over a lifetime. As retirement gets closer, and well beyond that date, the fund gradually adjusts to a more conservative investment mix with a focus on protecting principal while generating income.

