VILLAGE OF
Caledonia
EXPLORE. CONNECT. ENJOY.

Village Council Meeting
November 9, 2026 7:00 p.m.
250 S Maple St SE, Caledonia, MI 49316

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Brief public comment *on agenda items* (2 minutes)
5. Communications
6. Inquiry of Conflict of Interest
7. Approval of consent and regular agenda*
8. Consent Agenda. (*One Motion Accepts All*)
    a. Approval of Regular Meeting Minutes – October 12, 2026 Council Meeting
    b. Treasurer Report
    c. Payment of Bills
9. Reports from Council, Staff and Consultants
    a. Engineers & Consultants
    b. Liaisons – *School Board, Township*
    c. Committees – *Tree, Sidewalk, Finance, Events, Planning*
    d. DPW Foreman Report
    e. Manager Report
10. Discussion Item(s)
    a. December Council Meeting
    b. Election
11. Unfinished Business
    a. Intergovernmental agreement for permits with Charter Township of Caledonia
12. New Business
    a. Purchase Request: Road repairs by KCRC for Glen Valley
    b. Purchase Request: Storm Sewer Televising, Brian Bennett able to sign Professional Services Agreement
    c. Purchase Request: Ducan Lake & Johnson Street intersection traffic review
13. Extended Public Comment (3 minutes)
14. Manager Comments
15. Village Council Comments and Announcements
16. Adjournment

*Any council member shall have the right to add items to the regular agenda.

Lisa Sonday, Clerk, Village of Caledonia

VILLAGE OF
Caledonia
EXPLORE. CONNECT. ENJOY.

Village Council Meeting
October 12, 2026 7:00 p.m.
250 S Maple St SE, Caledonia, MI 49316

Minutes

1. **Call to Order** – 7 p.m.
2. **Pledge of Allegiance**
3. **Roll Call:** Erskine, Schuler, Miller, Lindsey, Soest, Daley, Niles
4. **Brief public comment** *on agenda items* **(2 minutes)** – none
5. **Communications** – none
6. **Inquiry of Conflict of Interest** – none
7. **Approval of consent and regular agenda***
8. **Consent Agenda.** (*One Motion Accepts All*)
    a. Approval of Regular Meeting Minutes – September 14, 2026 Council Meeting
    b. Treasurer Report
    c. Payment of Bills
    - **Motion to approve consent agenda and minutes by Schuler, 2nd by Miller**
    - **Vote: All Ayes**
9. **Reports from Council, Staff and Consultants**
    a. Engineers & Consultants
    b. Liaisons – *School Board, Township*
        - School Board – Audio/Visual purchase, closed session on land purchase, there will be 2 openings on the school board – one person and a write in
        - Township – Budget presentation meeting, Fire Department gave an award to Trent Foreman for 10 years of service, did not discuss the inspections agreement
    c. Committees – *Tree, Sidewalk, Finance, Events, Planning*
        - Dan & Jeff presented Roger's family with the Roger Loring Day Proclamation at Homecoming
        - Sidewalks are completed for the year, Trees are being purchased soon and will be planted
        - Finance – met last week, went over employee benefits renewals
        - Events – Christmas in Caledonia (12/5/2026) is under way, Santa is secured, Harvest Festival went well and we had lots of visitors
    d. DPW Foreman Report
        - Got plow truck back, chipper was purchased and works great, sent old chipper and big red to auction, fixing up the leaf box, bag pick up will end 10/31, back blade was installed for winter, will follow up with a schedule for vacuum leaf pick up
    e. Manager Report
        - Tree on Duncan Lake Rd is hanging over power lines, KCRC will take care of it, trimming and cutting around plants at the office was done, M-37 was trimmed on our side due to the road construction, all the plow equipment is back

10. **Discussion Item(s)**
    a. Fleis & Vandenbrink Engineer request to budget $25,000 yearly for Storm Water Televising
        - Trying to be more proactive about issues that could arise, under EGLE we are required to go through 100% of our drains within a 3-year time period
    - **Motion to budget $25,000 annually to televise and clean storm water drains by Schuler, 2nd by Niles**
    - **Vote: All Ayes**
    b. Public Works roof repairs
        - Council opinion on roof repairs, hate to replace gutters that we know will get torn off, to put ice stop protectors on and new gutters again it will be $20,000. The heat tape is not working well as an option, the ice/snow lands on the A/C unit and we need a solution for it to stop from dropping. The rubber part is doing well; it is the concrete blocking that is falling apart
    c. Website design updates
11. **Unfinished Business**
    a. Intergovernmental agreement for permits with Charter Township of Caledonia
    - **Motion to table by Miller, 2nd by Schuler**
    - **Vote: All Ayes**
12. **New Business**
    a. Purchase Request: IT Infrastructure Upgrades from Corporate Technology, budgeted amount of $22,000, approval for Village Manager to sign the quotes and statement of work request
        - **Motion to approve the IT upgrades and manager to sign quotes by Miller, 2nd by Schuler**
        - **Vote: All Ayes**
    b. Purchase Request: Tree Replacements
        - **Motion to approve tree replacement purchase by Erskine, 2nd by Schuler**
        - **Vote: All Ayes**
    c. Employee Benefits: December 2026 – November 2027
        - **Motion to approve the employee benefits for December 2026-November 2027, and the treasurer to be able to change the waiting period from 90 days to 30 days by Daley, 2nd by Niles**
        - **Vote: All Ayes**
13. **Extended Public Comment (3 minutes)**
    a. Dan Klein – applied for Treasurer's position, looking for growth and opportunity in the community and to give back
14. **Manager Comments** – none
15. **Village Council Comments and Announcements**
    a. Niles – condolences to Lynn on her uncle Phil's passing
    b. Soest – condolences Lynn, enjoy the nice weather while we have it
    c. Erskine – how do we track down building permits; there seems to be a lot of building going on
    d. Schuler – congratulations Lynn, have a good evening, thanks for coming
    e. Miller – elections are next month, remember to get out and vote
    f. Lindsey – thank you Jeff & Dan for representing the Village at homecoming, vote November 3rd
16. **Adjournment** – 8:05 p.m.
    - **Motion to adjourn by Miller, 2nd by Schuler**
    - **Vote: All Ayes**

*Any council member shall have the right to add items to the regular agenda.

Lisa Sonday, Clerk, Village of Caledonia

VILLAGE OF CALEDONIA

Cash Balance Monthly

November 26-27

Fund	Account	Account Descr		Acct	26-27 YTD Bal
101 GENERAL FUND					
101	G 101-0010	G 101-0010	CASH-CHECKING	0010	$119,415.81
101	G 101-0040	G 101-0040	PETTY CASH	0040	$50.00
101	G 101-0058	G 101-0058	MICLASS SAVINGS	0058	$3,172,319.17
101	G 101-0061	G 101-0061	LMCU-MM 4091 x07 (101)	0061	$62,794.88
101 GENERAL FUND					$3,354,579.86
202 MAJOR STREET FUND					
202	G 202-0010	G 202-0010	CASH-CHECKING	0010	$182,795.34
202	G 202-0058	G 202-0058	MICLASS SAVINGS	0058	$306,370.17
202	G 202-0062	G 202-0062	LMCU-MM 4091 x07 (202)	0062	$168,059.39
202 MAJOR STREET FUND					$657,224.90
203 LOCAL STREET FUND					
203	G 203-0010	G 203-0010	CASH-CHECKING	0010	$82,926.59
203	G 203-0058	G 203-0058	MICLASS SAVINGS	0058	$142,265.07
203 LOCAL STREET FUND					$225,191.66
					$4,236,996.42

([Acct]<"0080") and [Current Balance]

VILLAGE OF CALEDONIA
escrow accounts

Account	Descr	Begin Yr	YTD Credit	Balance	YTD Debit
G 101-2766	*Esc-9481 CV-Q Car Wash	-$616.54	$0.00	-$616.54	$0.00
G 101-2764	*Esc-Legacies ALSouth-CDBarnes	$297.60	$0.00	$297.60	$0.00
G 101-2760	Escrow-Community Green Twp	-$240.28	$0.00	-$240.28	$0.00
G 101-2755	*Escrow-HANOVER II-Kinsey St	-$68.65	$5,000.00	$3,132.85	$8,201.50
G 101-2750	Escrow - 290 South - CFE	-$178.44	$0.00	-$178.44	$0.00
G 101-2746	Cal School - Soccer Field	$0.00	$1,383.50	-$1,300.00	$83.50
		-$806.31	$6,383.50	$1,095.19	$8,285.00

([Account] between "G 101-2746" and "G 101-2769")

- Negative in front of the number means there is a positive amount in the account

- Regular number means the account has a deficit and the company needs to send a check

86

VILLAGE OF CALEDONIA

Payments

Current Period: November 26-27

Payments Batch AP NOV 2026 $29,247.52

Refer	3508 *AMAZON CAPITAL SERVICES*					
Cash Payment	E 101-272-7270	GEN SUPPLIES	sharpies, band-aid, instant ice packs			$23.54
Invoice 1J99V6D69WRL						
Cash Payment	E 101-441-7270	GEN SUPPLIES	gel ice packs, instant ice packs			$42.24
Invoice 1XKHPD1X3X7Q						
Cash Payment	E 101-450-7270	GEN SUPPLIES	Return of govee lights			-$149.99
Invoice 1MJQ9JHMGMK3						
Cash Payment	E 101-528-7272	BRUSH/LEAF SUPPLIES	Dump Truck mesh tarp			$76.22
Invoice 1Q1CQPVD94FR						
Cash Payment	E 101-265-7270	GEN SUPPLIES	Toilet Paper			$40.00
Invoice 1TVQJHTQ67C9						
Transaction Date	10/19/2026		UB General Fund	0010	**Total**	$32.01
Refer	3514 *CALEDONIA ACE HARDWARE*					
Cash Payment	E 101-441-7270	GEN SUPPLIES	DPW supplies - permanent markers, sharpies			$16.55
Invoice						
Cash Payment	E 101-441-7272	BRUSH/LEAF SUPPLIES	leaf vac - bolts/fastners			$22.86
Invoice						
Cash Payment	E 101-441-7272	BRUSH/LEAF SUPPLIES	leaf vac - bolts/fastners, nyl ins lock nut, uss flat wash 3/8			$31.58
Invoice						
Cash Payment	E 101-441-7272	BRUSH/LEAF SUPPLIES	leaf vac - T25 x 2" - Saberdrive Star D,			$15.58
Invoice						
Cash Payment	E 101-441-7272	BRUSH/LEAF SUPPLIES	leaf vac - ext saber dk, tie down strap 4pk			$51.98
Invoice						
Transaction Date	10/19/2026		UB General Fund	0010	**Total**	$138.55
Refer	3517 *CALEDONIA RENT-ALL*					
Cash Payment	E 101-441-9320	VEHICLE MAINT SUPPLI	lawn mower tire			$48.00
Invoice						
Transaction Date	10/19/2026		UB General Fund	0010	**Total**	$48.00
Refer	3521 *CONSUMERS ENERGY*					
Cash Payment	E 101-265-9210	DPW ELECTRIC & GAS	#9933-CherryValley Garage (WTP)			$0.25
Invoice						
Cash Payment	E 101-448-9220	STREET LIGHTS	#9206-Downtown St Lights			$19.44
Invoice						
Cash Payment	E 101-448-9220	STREET LIGHTS	#6871-Street Lights			$606.02
Invoice						
Cash Payment	E 101-448-9220	STREET LIGHTS	#0382-LED Street Lights			$1,303.03
Invoice						
Transaction Date	10/19/2026		UB General Fund	0010	**Total**	$1,928.74
Refer	3522 *CORPORATE TECHNOLOGIES INC*					
Cash Payment	E 101-228-8010	PROFESSIONAL SERVI	IT Services - backups			$221.00
Invoice 256135						
Cash Payment	E 101-228-8010	PROFESSIONAL SERVI	MS 365 monthly			$76.32
Invoice 255662						
Cash Payment	E 101-228-8010	PROFESSIONAL SERVI	Managed Services			$710.00
Invoice 254791						
Transaction Date	10/19/2026		UB General Fund	0010	**Total**	$1,007.32
Refer	3524 *DELTA DENTAL & VISION*					

VILLAGE OF CALEDONIA

Payments

Current Period: November 26-27

Cash Payment Invoice	E 101-172-7182	DENTAL/VISION INS	Bennett - Dental			$62.08
Cash Payment Invoice	E 101-172-7182	DENTAL/VISION INS	Bennett - Vision			$12.47
Cash Payment Invoice	E 101-441-7182	DENTAL/VISION INS	Kantner - Dental			$62.08
Cash Payment Invoice	E 101-441-7182	DENTAL/VISION INS	Kantner - Vision			$12.47
Cash Payment Invoice	E 101-441-7182	DENTAL/VISION INS	Emmons - Dental			$111.61
Transaction Date	10/19/2026		UB General Fund	0010	**Total**	$260.71
Refer	3525	*DORNBOS SIGN & SAFETY INC.*				
Cash Payment Invoice INV88843	E 202-451-7100	STREET SIGNS - MJR & 10/22/2026	Emmons, School, Jonson, Maple & Main			$377.67
Cash Payment Invoice INV88843	E 203-451-7100	STREET SIGNS - MJR & 10/22/2026	Elm, Vine, South, Higley, Church, Dobber Wenger			$280.16
Transaction Date	10/19/2026		UB General Fund	0010	**Total**	$657.83
Refer	3526	*FLEIS & VANDENBRINK*				
Cash Payment Invoice 79612	E 202-451-8030	ENGINEERING FEES	Kinsey St Phase 2			$1,550.00
Transaction Date	10/19/2026		UB General Fund	0010	**Total**	$1,550.00
Refer	3532	*HEALTH EQUITY*				
Cash Payment Invoice	E 101-441-7181	HSA PAYMENT	Kantner - Monthly HSA Funding			$729.17
Cash Payment Invoice	E 101-441-7181	HSA PAYMENT	Emmons - Monthly HSA Funding			$729.17
Transaction Date	10/19/2026		UB General Fund	0010	**Total**	$1,458.34
Refer	3535	*KENT COUNTY DRAIN COMMISSIO*				
Cash Payment Invoice 2026-069	E 101-445-8010	PROFESSIONAL SERVI 10/15/2026	2026 Drain at Large, Glen Valley - Payment 1 of 2			$2,395.92
Transaction Date	10/19/2026		UB General Fund	0010	**Total**	$2,395.92
Refer	3536	*LOWES*				
Cash Payment Invoice	E 101-441-7272	BRUSH/LEAF SUPPLIES	leaf vac supplies - pins, bolts			$75.43
Cash Payment Invoice	E 101-441-7272	BRUSH/LEAF SUPPLIES	leaf vac supplies - treated lumber,			$78.90
Transaction Date	10/19/2026		UB General Fund	0010	**Total**	$154.33
Refer	3538	*MICHIGAN MUNICIPAL LEAGUE*				
Cash Payment Invoice 0015054	E 101-272-9550	MBRSHIP & DUES	Membership Dues			$997.00
Cash Payment Invoice 0015054	E 101-272-9550	MBRSHIP & DUES	Legal Defense Fund Dues			$100.00
Transaction Date	10/19/2026		UB General Fund	0010	**Total**	$1,097.00
Refer	3539	*MICHIGAN ASSOCIATION OF CLER*				
Cash Payment Invoice 11781	E 101-215-9550	MBRSHIP & DUES 11/3/2026	MAMC Annual Dues			$100.00

VILLAGE OF CALEDONIA

Payments

Current Period: November 26-27

Transaction Date	10/19/2026	UB General Fund	0010	**Total**	$100.00
Refer	3540 *MIKA MEYERS PLC*				
Cash Payment	E 101-266-8010 PROFESSIONAL SERVI	General Legal			$2,903.00
Invoice					
Cash Payment	G 101-2755 *Escrow-HANOVER II-Kinsey	Hanover II - restrictive covenant, zoning, email with T Amon			$560.00
Invoice					
Transaction Date	10/19/2026	UB General Fund	0010	**Total**	$3,463.00
Refer	3541 *MOP TILL YOU DROP CLEANING L*				
Cash Payment	E 101-265-8010 PROFESSIONAL SERVI	250 S Maple - Offices Biweekly, Common Area Weekly			$465.00
Invoice					
Cash Payment	E 101-265-8020 DPW BLDG PROF SRV	230 S Maple - Biweekly			$150.00
Invoice					
Transaction Date	10/19/2026	UB General Fund	0010	**Total**	$615.00
Refer	3546 *ONE AMERICA - AMERICAN UNITE*				
Cash Payment	E 101-172-7170 LIFE INSURANCE	B. Bennett - Life Ins			$191.91
Invoice					
Cash Payment	E 101-441-7170 LIFE INSURANCE	J. Kantner - Life Ins			$36.02
Invoice					
Transaction Date	10/19/2026	UB General Fund	0010	**Total**	$227.93
Refer	3547 *OREILLY AUTO PARTS*				
Cash Payment	E 101-441-9320 VEHICLE MAINT SUPPLI	1 Gal Anti Freeze			$19.99
Invoice					
Transaction Date	10/19/2026	UB General Fund	0010	**Total**	$19.99
Refer	3550 *PRECISION CONCRETE INC*				
Cash Payment	E 101-444-8010 PROFESSIONAL SERVI	Sidewalk cutting for FY26-27			$10,000.00
Invoice 260806					
Transaction Date	10/19/2026	UB General Fund	0010	**Total**	$10,000.00
Refer	3551 *PREIN & NEWHOF*				
Cash Payment	E 101-265-8010 PROFESSIONAL SERVI	Periodic Well Testing - 250 Maple			$70.00
Invoice 136047					
Transaction Date	10/19/2026	UB General Fund	0010	**Total**	$70.00
Refer	3552 *PRIORITY HEALTH*				
Cash Payment	E 101-441-7180 HEALTH INSURANCE	Health Ins 80% - Kantner			$697.10
Invoice					
Cash Payment	G 101-2317 HEALTH INS DIFFERENTIAL	Health Ins Differential 20% - Kantner			$174.28
Invoice					
Cash Payment	E 101-441-7180 HEALTH INSURANCE	Health Ins 80% - Emmons			$840.31
Invoice					
Cash Payment	G 101-2317 HEALTH INS DIFFERENTIAL	Health Ins Differential 20% - Emmons			$210.08
Invoice					
Transaction Date	10/19/2026	UB General Fund	0010	**Total**	$1,921.77
Refer	3554 *SPECTRUM / CHARTER BUSINESS*				
Cash Payment	E 101-228-8520 INTERNET SERVICES	005600101 Internet 250 Maple			$160.00
Invoice					
Transaction Date	10/19/2026	UB General Fund	0010	**Total**	$160.00
Refer	3555 *ST OF MICH - DEQ EGLE*				

VILLAGE OF CALEDONIA

Payments

Current Period: November 26-27

Cash Payment	E 101-536-9550	MBRSHIP & DUES	EGLE - FY2027 -Drinking Water			$188.98
Invoice 761-11441298						
Transaction Date	10/19/2026		UB General Fund	0010	**Total**	$188.98
Refer	3556 *SUPERFLEET MASTERCARD PRO*					
Cash Payment	E 101-441-7590	GAS & OIL	Fuel			$376.92
Invoice						
Transaction Date	10/19/2026		UB General Fund	0010	**Total**	$376.92
Refer	3559 *THE GARLAND COMPANY, INC*					
Cash Payment	E 101-265-8020	DPW BLDG PROF SRV	DPW chimney repair - September 2026			$466.44
Invoice 1025493						
Transaction Date	10/19/2026		UB General Fund	0010	**Total**	$466.44
Refer	3563 *UNIFIRST CORPORATION*					
Cash Payment	E 101-265-8010	PROFESSIONAL SERVI	250 Maple - Bldg Mats - mulitple mats, misc charges			$63.56
Invoice 1641162372	11/2/2026					
Cash Payment	E 101-265-8020	DPW BLDG PROF SRV	230 Maple - DPW Mats, 2 - 3x10 mats, misc charges			$23.22
Invoice 1641162372	11/2/2026					
Transaction Date	10/19/2026		UB General Fund	0010	**Total**	$86.78
Refer	3564 *UNITED BANK - VISA*					
Cash Payment	E 101-228-8010	PROFESSIONAL SERVI	Pixelvine - Website Maintenance - Monthly			$85.00
Invoice						
Cash Payment	E 101-228-8010	PROFESSIONAL SERVI	Intermedia - Phone & Fax			$148.26
Invoice						
Cash Payment	E 101-265-7270	GEN SUPPLIES	Lisa - sams club purchase, will need correction on PA-23			$88.74
Invoice						
Cash Payment	E 101-441-7270	GEN SUPPLIES	Jess - sams club purchase, will need correction on PA-23			$88.62
Invoice						
Transaction Date	10/19/2026		UB General Fund	0010	**Total**	$410.62
Refer	3566 *VERIZON*					
Cash Payment	E 101-441-8550	COMMUNICATION	DPW Cell Phone - monthly			$38.86
Invoice						
Transaction Date	10/19/2026		UB General Fund	0010	**Total**	$38.86
Refer	3567 *VC3 - I.T. RIGHT*					
Cash Payment	E 101-228-8010	PROFESSIONAL SERVI	FINAL pymt - Microsoft 365 Exchange - Monthly - 5 Emails			$111.96
Invoice VC3-255209	7/15/2026					
Transaction Date	10/19/2026		UB General Fund	0010	**Total**	$111.96
Refer	3569 *WILLIAMS & WORKS*					
Cash Payment	E 101-701-8010	PROFESSIONAL SERVI	Duplex question in R-3 zoning			$30.50
Invoice						
Transaction Date	10/19/2026		UB General Fund	0010	**Total**	$30.50
Refer	3577 *STAPLES*					
Cash Payment	E 101-441-7270	GEN SUPPLIES	DPW - Jess Printer cartridges			$119.93
Invoice 6076529312						
Transaction Date	11/5/2026		UB General Fund	0010	**Total**	$119.93
Refer	3578 *FOX CALEDONIA LLC*					

8c

VILLAGE OF CALEDONIA

Payments

Current Period: November 26-27

Cash Payment	E 101-441-9330 VENDOR REPAIRS				$110.09
Invoice					
Transaction Date	11/5/2026	UB General Fund	0010	**Total**	$110.09

Fund Summary

	0010 UB General Fund
101 GENERAL FUND	$27,039.69
202 MAJOR STREET FUND	$1,927.67
203 LOCAL STREET FUND	$280.16
	$29,247.52

Pre-Written Checks	$0.00
Checks to be Generated by the Computer	$29,247.52
Total	$29,247.52

FLEIS&VANDENBRINK

DESIGN. BUILD. OPERATE.

Village of Caledonia
Status Report
On
Engineering Activities
November 4, 2026

1. Kinsey Street Phase II– Maple Street to 100th Street
   - Final Submittal completed. Bids open in January.
   - Project scheduled from April – June.

2. Hanover Phase II Development
   - Developer is on-hold with construction plans.
   - The Township has required the Developer to extend water main along Lake Street from Kinsey Street to Main Street. Pending the project's approval, this would be an opportunity for the Village to reconstruct Lake Street in conjunction with the developer's costs.

3. M-37 Project
   - Finishing for the year. Will start up again in the Spring.
   - This is a 2-year project to extend the boulevard to 92nd Street.

4. Capital Improvements Plan
   - Met with Village staff and board members to discuss a CIP update and funding opportunities.
   - Congressional Direct Spending (CDS):
     - Project Options:
       - Johnson Street
       - DPW Building
     - Applications will be due in March, so beginning work now on our application.

2960 Lucerne Drive SE
Grand Rapids, MI 49546
P: 616.977.1000
F: 616.977.1005
www.fveng.com

Permit Listing - Active and Inactive

From: 10/01/26 **To:** 10/30/26

UnitID: CC

Type B

Use	Issue Date	Permit Number	Permit Address	Const Cost	Permit Cost	Active	Owner	Permit Description
R	10/13/2026	CC26015B	129 S. Church St SE	$80,000.00	$350.00	☑	Jonathan Miedema	Interior Remodel OF 1st & 2nd floors. Adding 3 windows (One is Egress) No laod bearing walls or structural componenets to bge removed
Summary for 'Type' = B (1 detail record)								
Sum				**$80,000.00**	**$350.00**			

Type E

Use	Issue Date	Permit Number	Permit Address	Const Cost	Permit Cost	Active	Owner	Permit Description
R	10/13/2026	CC26014E	129 Church St	$0.00	$235.00	☑	Jonathan Miedema	Interior Remodel of 1st & 2nd floors
R	10/19/2026	CC26015E	308 Pleasant Ave	$0.00	$149.00	☑	Rachel Sladek	BreezewAY & Garage for storage-26-005
Summary for 'Type' = E (2 detail records)								
Sum				**$0.00**	**$384.00**			

Type P

Use	Issue Date	Permit Number	Permit Address	Const Cost	Permit Cost	Active	Owner	Permit Description
R	10/13/2026	CC26012P	129 Church St	$0.00	$203.00	☑	Jonathan Miedema	Interior remodel of 1st & 2nd floors
R	10/27/2026	CC26013P	401 Emmons	$0.00	$145.00	☑	Sydney Rodenhouse	Alteration
Summary for 'Type' = P (2 detail records)								
Sum				**$0.00**	**$348.00**			
Grand Total				**$80,000.00**	**$1,082.00**			

Inspections Performed

From: 10/01/26 **To:** 10/30/26

Type B

Inspection Date	Permit Number	Permit Address	Ins Type	Pass	Comments
10/6/2026	CC26004B	9041 North Rodgers Ct	FL	☑	
10/15/2026	CC26008B	9041 Glengarry Ct Se	FL	☑	
10/22/2026	CC26005B	308 Pleasant Ave SE	RI	☑	

Summary for 'Type' = B (3 detail records)

Type E

Inspection Date	Permit Number	Permit Address	Ins Type	Pass	Comments
10/1/2026	CC26012E	9041 North Rodgers Court Se	FL	☑	
10/7/2026	CC26009E	9041 Glengarry	SV	☑	
10/9/2026	CC26009E	9041 Glengarry	FL	☑	
10/20/2026	CC26015E	308 Pleasant Ave	RI	☑	
10/20/2026	CC26013E	126 Lake St	SV	☑	
10/21/2026	CC26014E	129 Church St	SV	☑	

Summary for 'Type' = E (6 detail records)

INTERGOVERNMENTAL AGREEMENT
FOR THE CHARTER TOWNSHIP OF CALEDONIA TO PROVIDE BUILDING AND ZONING ADMINISTRATION AND ENFORCEMENT SERVICES FOR THE VILLAGE OF CALEDONIA

THIS INTERGOVERNMENTAL AGREEMENT (the "Agreement") is made as of _____, 2026, by and between the CHARTER TOWNSHIP OF CALEDONIA, a Michigan charter township, whose address is 8196 Broadmoor Avenue SE, Caledonia, MI 49316 (the "Township"), and the VILLAGE OF CALEDONIA, a Michigan general law village, whose address is 250 South Maple Street, Caledonia, Michigan 49316 (the "Village"). The Village and the Township are collectively referred to as the "Parties."

RECITALS:

WHEREAS, the Parties have each separately adopted zoning ordinances in accordance with the Michigan Zoning Enabling Act, Act 110 of the Public Acts of Michigan of 2006, as amended;

WHEREAS, the Parties each separately administer and enforce their respective zoning ordinances as to the lands subject to those ordinances;

WHEREAS, the Parties have separately administered and enforced the uniform Michigan Building Codes promulgated under the Stille-DeRossett-Hale Single State Construction Code Act, Act 230 of the Public Acts of Michigan of 1972, as amended;

WHEREAS, the Intergovernmental Transfer of Functions and Responsibilities Act, Act 8 of the Public Acts of Michigan of 1967, as amended ("Act 8"), the Intergovernmental Contracts Between Municipal Corporations Act, Act 35 of the Public Acts of Michigan of 1951, as amended ("Act 35"), and the Urban Cooperation Act of 1967, Act 7 of the Public Acts of Michigan of 1967, as amended ("Act 7") authorize the Township and the Village to enter into a contract with each other, providing for the transfer of functions or responsibilities to one another upon the consent of the Parties;

WHEREAS, it is the desire of the Parties to enter into a contract with one another, pursuant to and as authorized by Act 7, Act 8 and Act 35, for the purpose of transferring certain building and zoning administration and enforcement responsibilities of the Village to the Township; and

WHEREAS, the Township will provide building and zoning administration and enforcement services to the Village under the terms set forth in this Agreement.

NOW, THEREFORE, in consideration of the foregoing, the Parties agree as follows:

Section 1. Functions and Responsibilities Transferred.

Pursuant to Act 7, Act 8, and Act 35, the Village transfers to the Township, and the Township accepts, the responsibility to perform the following duties and functions on behalf of the Village:

(a) Review of Building Permit Applications and Zoning Applications Related to Building Permits.

(1) The Township shall participate in and coordinate building and zoning activities of the Village by assisting the public with related questions, and maintaining an understanding of the application process and the conditions that must be met for Village building and zoning applications.

(2) The Township shall receive and process Village building applications and zoning applications related to building permits. The Village shall continue to receive and process applications for Planning Commission or Zoning Board of Appeals consideration. The Village will also continue to provide its own planning services.

(b) Review of Land Combination, Property Line Adjustment, and Land Division Applications. The Township Zoning Administrator will review land combination, property line adjustment and land division applications for zoning compliance. Upon review of the applications, the Township Zoning Administrator shall forward the applications to the Township Assessor, who already processes those applications for the Village.

(c) Village Building Official. The Township Building Official shall act as the Village Building Official and shall enforce the Village Building Codes pursuant to all relevant provisions of the Village Code. The Township Building Official, with the assistance of other Township officials and employees, shall process, approve and issue building permits. The Township Building Official shall coordinate with the Township Zoning Department and the Village to ensure that all required approvals have been obtained by the applicants prior to the issuance of building permits, including but not limited to electrical, mechanical, and plumbing permits.

(d) Zoning Administrative Functions. The Township Zoning Administrator shall review building permit applications for compliance with the Zoning Ordinance. The Township Zoning Administrator shall also assist with the enforcement of the Village Zoning Ordinance. Otherwise, as provided in Section 2 below, the Village retains sole responsibility for planning and zoning matters and the administration of its planning and zoning functions, except as identified above or as otherwise agreed to by the parties.

(e) Reports. The Township shall prepare monthly reports that summarize the activities of the Township Building Official on behalf of the Village.

(f) Coordination with Village Consultants. The Township is authorized to work with the Village's outside consultants, including the Village Attorney, the Village Planner, and the Village Engineer, regarding building and zoning administration and enforcement.

(g) Public Hearings and Public Meetings. Village Planning Commission and Village Zoning Board of Appeals meetings and functions remain the responsibility of the Village. Planning functions shall be continued to be provided by the Village Planner.

(h) Building and Zoning Enforcement.

(1) The Township Building Department and Zoning Department shall receive and process complaints regarding violations of the Village Building Codes and the Village Zoning Ordinance.

(2) The Township Building/Zoning Administrator shall be authorized to issue notices of violations, stop work orders, and to issue citations for violations of the Village Building Codes and the Village Zoning Ordinance.

(3) Prior to the filing of citations for violations of the Village Building Codes and the Village Zoning Ordinance in court, the Township Building/Zoning Administrator shall contact the Village Manager, and the Village shall determine whether or not to proceed with enforcement proceedings in court. The Village shall use its own attorney and pay all related legal fees associated with enforcement in the courts.

(i) Review of Village Zoning Ordinance. The Township will review and familiarize itself with the Village's Zoning Ordinance so as to enable the Township to fulfill the duties and functions that will be provided pursuant to this Agreement.

Section 2. Village and Township Responsibilities.

By the transfer of these responsibilities to the Township, the Village confirms that the Township shall have the same discretion as the Village would have in making recommendations, preparing reports and otherwise judging how best to apply applicable ordinances and policies in a given situation. The transfer of the discretionary authority to the Township shall in no way be constructed as limiting or restricting the authority or ability of the Village to independently make decisions with respect to the subject matter of any service or task transferred to the Township. The Village hereby confirms that it retains sole responsibility and liability for the decisions made with respect to planning and zoning matters within the scope of this Agreement.

The Village agrees that it will, to the extent permitted by law, indemnify, defend and hold the Township, including its elected officials, employees and agents, harmless from all claims, damages or liabilities that may arise by virtue of the services and functions undertaken by the Township on behalf of the Village, pursuant to or in furtherance of this Agreement. The Township shall, nevertheless, be permitted to select legal counsel for its defense.

Section 3. Payment for Township Services.

As compensation for such services, the Village agrees that the Township will be entitled to retain all of the of Village building and zoning application fees and charges related to building permits. In addition, the Township will be entitled to retain all fees and expenses related to land combination, property line adjustment and land division applications which are processed by the Township.

Section 4. Employment of Township Building/Zoning Administrator and Other Township Employees.

Employees of the Township's Building Department and Zoning Department, including but not limited to the Township Building/Zoning Administrator, shall remain employees of the

Township and shall not be considered to be employees of the Village. The Township will be responsible for wages and all other employee benefits of employees of the Township's Building Department and Zoning Department.

Section 5. Administration.

The Township Manager and the Village Manager shall serve as the liaisons between the Township and the Village, respectively. The Township and the Village may designate a different official to serve as liaison by resolution of the Township Board or the Village Council, as applicable, and shall provide notice to the other party of the same. The liaisons shall jointly oversee and administer the implementation of this Agreement. All communications, to the extent possible, shall be directed through the liaisons. The members of the Village Council, members of the Village's Planning Commission, and members of the Village's Zoning Board of Appeals shall be directed to communicate through the Village liaison.

Section 6. Term of Agreement.

The term of this Agreement shall be for one year, and shall be automatically renewed annually, unless either party provides written notice within sixty (60) days that it desires to terminate this Agreement. Continuation or renewal of this Agreement shall not create any assumption that additional payments are required, but rather, any such additional payments must be discussed between the Village and the Township and approved by the Township Board and the Village Council.

Section 7. Insurance.

The Village and the Township have or shall obtain adequate insurance to protect themselves and their respective officers, elected officials, employees and agents from loss by way of claims by third parties, alleged as a result of activities performed pursuant to this Agreement.

Section 8. Binding Effect.

To the extent permitted by law, the covenants contained herein shall bind, and the benefits and advantages shall inure to, the respective successors and assigns of the Parties hereto.

Section 9. Counterparts.

This Agreement may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute one and the same instrument.

Section 10. Captions.

The captions or headings in this Agreement are for convenience only and in no way define, limit or describe the scope or intent of any provisions or sections of this Agreement.

Section 11. Entire Agreement.

This Agreement constitutes the entire agreement between the Parties, and there are no representations, warranties, promises, guarantees or agreements, oral or written, express or implied, between the Parties hereto with respect to this Agreement. All previous agreements are superseded as of the effective date of this Agreement.

Section 12. Amendments.

This Agreement may not be amended, changed, modified, altered, or assigned except in writing unanimously approved by the Parties.

Section 13. Waiver.

The waiver by a party of a breach or violation of any provision of this Agreement shall not be a waiver of any subsequent breach or violation of the same or any other provision of this Agreement.

Section 14. Authorization.

The governing board of the Village and the Township have authorized their respective chief executive officers (the Township Supervisor and the Village President) and the Village Manager and Township Manager to execute this Agreement in accordance with Act 7, Act 8 and Act 35.

Section 15. Effective Date.

This Agreement shall become effective upon the date first stated above.

IN WITNESS WHEREOF, the parties have each caused this Agreement to be executed by their respective, duly authorized representatives.

VILLAGE OF CALEDONIA

By: _____
Jennifer Lindsey, Village President

By: _____
Brian Bennett, Village Manager

CHARTER TOWNSHIP OF CALEDONIA

By: _____
Bryan Harrison, Township Supervisor

By: _____
Joni Henry, Township Clerk

From: Byrne, Bill <bbyrne@kentcountyroads.net>
Sent: Wednesday, November 4, 2026 7:15 AM
To: Brian Bennett <manager@villageofcaledonia.org>
Subject: temporary repairs

Good morning Brian,

After reviewing the neighborhood streets in Glen Valley yesterday with you, I feel the best temporary repair is the mastic.

I estimate the cost would be about $6,000.00 per day for labor, equipment and materials. I believe it would take no more than two (2) days; we can start immediately and would prefer to and take advantage of this nice weather. Let me know what you decide.

Bill

Mastic

Mastic repair is a preventive maintenance technique that uses hot-applied, aggregate filled, asphalt material to seal and repair wide cracks and other road distresses.

Benefits:

- Versatile: Fills wide cracks and other road distresses
- Seals out water to protect the road base
- Quick: requires one crew, and roads are drivable after application
- Long-lasting and durable
- Can perform in colder weather than other treatments

Challenges:

- Higher material cost than similar treatments (eg. crack seal, spray patch)
- Less visually appealing
- Weather dependent/difficult to apply in rain or snow

What to Expect:
Hot mastic is generally applied under lane closures, and the lane is typically reopened immediately after application.

From KCRC website (https://kentcountyroads.net/road_work/road_treatments/mastic.php)

F&V operations
and resource management

November 4, 2026

Via Email: manager@villageofcaledonia.org

Brian Bennett, Village Manager
Village of Caledonia
250 South Maple Street SE
Caledonia, MI 49316

RE: Storm Sewer Cleaning and Televising

Dear Brian:

F&V Operations and Resource Management, Inc. (FVOP), appreciates the opportunity to submit this proposal for cleaning and televising services for the Village of Caledonia's storm sewer system.

FVOP proposes to perform cleaning using high-pressure water jetting and vactor truck, followed by closed-circuit televising (CCTV).

Debris encountered during cleaning will be removed using a truck equipped with high-pressure water jetting and vacuum capabilities. Once cleaned, the storm sewer lines will be televised to evaluate their condition and identify any structural or maintenance concerns. The information collected will allow FVOP to provide informed recommendations and support the Village in implementing a proactive maintenance program.

It is recommended that the Village clean one-fifth (1/5) of the Village's storm sewer system every year. Routine cleaning and evaluations of the storm sewers keeps sediment, debris, and roots from building up. This reduces the risk of street flooding, property damage, and emergency repairs during heavy rain. Regular televising helps identify defects early while they can still be fixed for much less than a failed pipe or collapse would cost. Performing this work annually will establish a consistent evaluation and maintenance cycle and provides valuable condition data to support the Village's future planning and asset management efforts.

SCOPE OF SERVICES

Prior to starting work, FVOP will hold a kickoff meeting with Village staff to review the planned operations and identify the areas where work will begin. FVOP will work closely with the Department of Public Works (DPW) to coordinate tasks throughout the project.

Cleaning will be performed using a combination truck with water jetting and vacuum capabilities. Following cleaning, CCTV observations will be conducted to evaluate the interior condition of the storm sewer system. Digital video files and evaluation reports will be provided to the Village upon completion.

2960 Lucerne Drive SE
Grand Rapids, MI 49546
P: 616.588.2900
www.fv-operations.com

Structural deficiencies identified during the cleaning process, including root intrusion, will be documented and reported to the Village. Root cutting services are not included in this proposal. Should root removal be recommended, FVOP will provide a separate quote for the Village's review and approval. Likewise, if significant obstructions or debris requiring additional corrective action are encountered, FVOP will present recommendations and associated costs for the Village's consideration.

VILLAGE OF CALEDONIA RESPONSIBILITIES

Provide a water source for refilling equipment. If necessary, FVOP will assist the Village in obtaining any required permits from the Caledonia Township.

Provide an approved site for debris disposal. If a site is not available, disposal fees will be charged as an additional cost.

BUDGET

FVOP proposes to perform cleaning and televising services at our standard hourly rates plus expenses for a not-to-exceed amount of $25,000. Should the Village wish to have additional work performed, FVOP will prepare a separate proposal for the Village's approval.

If the Village of Caledonia concurs with our Scope of Services, Budget and Terms, and Conditions, authorization can be given to begin work by signing the attached Professional Services Agreement and returning it us via email to skozal@fv-operations.com.

SCHEDULE

FVOP is prepared to begin this work within sixty (60) days of receiving the Village's written approval of this proposal. This proposal is valid through December 31, 2026. Thereafter, FVOP reserves the right to adjust fees to reflect wage changes and inflation.

We thank you for the opportunity to submit this proposal. We look forward to working with the Village on this project. If you have any questions regarding this proposal or other FVOP services, please contact me at 616.588.1919 or skozal@fv-operations.com.

Sincerely,

FVOP OPERATIONS AND RESOURCE MANAGEMENT, INC.

SM Kozal

Stephanie M Kozal
Grand Rapids Area Manager | Associate

Peter Tierney P.E.
Project Manager

FLEIS&VANDENBRINK
DESIGN. BUILD. OPERATE.

November 4, 2026

VIA EMAIL: manager@villageofcaledonia.org

Brian Bennett
Village Manager
Village of Caledonia
250 S. Maple Street SE
Caledonia, MI 49316

RE: Duncan Lake Avenue & Johnson Street Intersection
Village of Caledonia, Michigan
Intersection Evaluation Proposal

Dear Brian:

The professional staff of Fleis & VandenBrink Engineering, Inc. (F&V) appreciates the opportunity to present you with our proposal to provide Traffic Engineering Services for the evaluation of the Duncan Lake Avenue and Johnson Street intersection in the Village of Caledonia, Michigan. Our understanding of the project needs, proposed scope of work, and associated professional fees are outlined below.

PROJECT UNDERSTANDING

The Village of Caledonia is preparing a Congressionally Directed Spending (CDS) request for improvements to Johnson Street from Kraft Avenue to Kinsey Street. As part of this effort, the Village would like to evaluate the intersection of Johnson Street and Duncan Lake Avenue, which operates under all-way stop control. Duncan Lake Avenue serves the schools located south of the intersection. During school drop-off and pick-up periods, vehicles queue from the school drop-off areas onto Duncan Lake Avenue and back into the intersection with Johnson Street. Because Johnson Street does not have a dedicated eastbound right-turn lane or a westbound left-turn lane, the intersection can come to a standstill, and drivers who want to continue straight through the intersection cannot pass. Johnson Street and Duncan Lake Avenue are under the jurisdiction of the Village of Caledonia.

F&V proposes to evaluate the existing operations and safety of the intersection and to identify recommended improvements. The results will be documented in a technical memorandum suitable for inclusion in the CDS or other funding application. The evaluation will be limited to the public roadway network and will not include school site circulation or school operations.

Our understanding of the project is based on the information you have provided, a review of the study road network, and our professional experience. If our understanding of this project does not fully address your needs, please let us know, and we will modify our proposal accordingly.

2960 Lucerne Drive SE
Grand Rapids, MI 49546
P: 616.977.1000
F: 616.977.1005
www.fveng.com

12c

SCOPE OF SERVICES

F&V proposes to deliver the following scope of services to complete the intersection evaluation for this project:

1. Study Area
   a. Conduct a site visit and collect a field inventory of the existing geometries, lane use, pedestrian facilities, signing, and traffic control at the study intersection.
   b. Observe traffic operations on the public roadways during the school drop-off period (AM) and the school pick-up period (PM) to document queuing, blocking of through movements, and driver behavior at the intersection.
   c. Describe the study area, including: intersection and roadway geometries, speed limits, functional classifications, and traffic volume data (where available). In addition, a study area site map showing the study intersection will also be provided.

2. Existing Conditions
   a. Evaluate the existing operations and safety at the following study intersection:
      - Johnson Street & Duncan Lake Avenue
   b. Collect 12-hour turning movement counts (6:00 AM to 6:00 PM) at the study intersection on a typical weekday when school is in session. The counts will be collected in 15-minute intervals and will include vehicle classification and pedestrians.
   c. Identify the peak hour within each of the anticipated peak periods at the intersection: AM (7:00 AM to 9:00 AM), School PM (2:00 PM to 4:00 PM), and PM (4:00 PM to 6:00 PM). The 12-hour counts will also be reviewed to determine whether any other peak periods should be considered in the evaluation.
   d. Obtain and review the most recent five years of available crash data at the study intersection. Summarize the number, type, and severity of crashes and identify any crash patterns that could be addressed with improvements.
   e. Calculate the existing vehicle delays, LOS, and vehicle queues at the study intersection during the AM, School PM, and PM peak hours, and during any additional peak period identified from the 12-hour counts. Intersection analysis shall include LOS determination for all approaches and movements. The LOS will be based on the procedures outlined in the HCM 7th Edition.
   f. Determine a 10 year horizon growth rate to apply to the existing traffic volumes. Calculate the projected Horizon Year volumes for use in the improvements analysis.
   g. Calculate the Horizon Year vehicle delays, LOS, and vehicle queues at the study intersection during the AM, School PM, and PM peak hours, and during any additional peak period identified from the 12-hour counts. Intersection analysis shall include LOS determination for all approaches and movements. The LOS will be based on the procedures outlined in the HCM 7th Edition.
   h. Evaluate the 12-hour count data against the volume-based traffic signal warrants in the Michigan Manual of Uniform Traffic Control Devices (MMUTCD) to determine whether traffic signal control is warranted.

3. Recommended Improvements
   a. Identify potential improvements to address the operational and safety issues found in the existing conditions evaluation, which may include an eastbound right-turn lane and a westbound left-turn lane on Johnson Street, traffic signal control, or other traffic control and geometric changes, as appropriate.
   b. Evaluate the vehicle delays, LOS, and vehicle queues with the potential improvements for each peak period using both the existing and Horizon Year traffic volumes, and compare the improvements based on their operational and safety benefits.
   c. Estimate the turn lane storage and taper lengths needed for any recommended turn lanes, based on the calculated queues and applicable design guidance.
   d. Recommend the preferred improvements, identifying short-term and longer-term options where appropriate, and provide a conceptual description and a simple figure of the recommended improvements for inclusion in the memorandum.

DELIVERABLES

- Complete a technical memorandum consistent with accepted standards and suitable for inclusion in the Village's funding application, which outlines the methodologies, analyses, results, and

recommendations of the evaluation. Work will follow accepted traffic engineering practice and the standards documented by ITE, FHWA, MDOT, and the Village of Caledonia.

- Upon completion of the proposed scope of work, a draft copy of the memorandum will be provided for Village review and comment. F&V will provide one revision to the memorandum based on comments received regarding the draft and finalize the memorandum for submission.
- Electronic copies of the memorandum and Synchro models, traffic volumes, and capacity analysis will be provided to you. A hard copy of the memorandum will be provided upon request, subject to an additional fee.

PROFESSIONAL FEES

Fleis & VandenBrink will complete the proposed services for a **Lump Sum Fee of $14,600.**

If this proposal is acceptable to you, authorization to proceed with the work under our existing Professional Services Agreement for General Consultation dated April 12, 1993 can be given by returning a copy of this proposal signed below where indicated. Our proposal is valid for 30 days from the date of this letter.

F&V will provide a Contract Amendment for items not specifically outlined in the above scope, including any additional analysis requested by the Village, the funding agency, or their consultants. Any meetings requested will be billed on an hourly basis, as necessary.

We appreciate the opportunity to present our proposal for Professional Services. If you have any questions, please do not hesitate to contact us at your convenience.

Sincerely,
FLEIS & VANDENBRINK

Peter M. Tierney, PE
Project Manager

FLEIS & VANDENBRINK

Julie M. Kroll

Julie M. Kroll, PE, PTOE
Traffic Engineering Group Manager

JMK:pmt

AUTHORIZATION TO PROCEED WITH INTERSECTION EVALUATION SERVICES FOR JOHNSON STREET AND DUNCAN LAKE INTERSECTION

By: _____

Title: _____

Date: _____

F&V

12c